

Public Document Pack

MEETING:	Penistone Area Council
DATE:	Thursday, 19 July 2018
TIME:	10.00 am
VENUE:	Council Chamber, Penistone Town Hall

AGENDA

- 1 Declarations of pecuniary and non-pecuniary interests

Minutes and notes

- 2 Minutes of the Penistone Area Council meeting held on 7th June, 2018
(Pac.19.07.2018/2) (*Pages 3 - 10*)
- 3 Notes from the Penistone East and West Ward Alliance held on 17th May, and
14th June, 2018 (Pac.19.07.2018/3) (*Pages 11 - 14*)

Performance

- 4 Report on the Use of Ward Alliance Funds (Pac.19.07.2018/4) (*Pages 15 - 16*)
- 5 Performance Report Q1 (Pac.19.07.2018/5) (*Pages 17 - 74*)

Items for discussion

- 6 Penistone Market (Pac.19.07.2018/6)
- 7 Rural Waste Collection (Pac.19.07.2018/7)
- 8 Traffic Management (Pac.19.07.2018/8)

Items for decision

- 9 Procurement and Financial Update (Pac.19.07.2018/9) (*Pages 75 - 80*)

To: Chair and Members of Penistone Area Council:-

Councillors Barnard (Chair), David Griffin, Hand-Davis, Kitching, Millner and Wilson

Area Council Support Officers:

David Shepherd, Penistone Area Council Senior Management Link Officer
Elaine Equeall, Penistone Area Council Manager
Kate Faulkes, Head of Service, Stronger Communities
Peter Mirfin, Council Governance Officer

Please contact Peter Mirfin on email governance@barnsley.gov.uk

Wednesday, 11 July 2018

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MEETING:	Penistone Area Council
DATE:	Thursday, 7 June 2018
TIME:	10.00 am
VENUE:	Council Chamber, Penistone Town Hall

MINUTES

Present Councillors Barnard (Chair), David Griffin, Kitching and Millner.

1 Declarations of pecuniary and non-pecuniary interests

No Members declared an interest in any item on the agenda.

2 Minutes of the Penistone Area Council meeting held on 5th April, 2018 (PAC.07.06.2018/2)

The Area Council received the minutes of the previous meeting held on 5th April, 2018.

RESOLVED that the minutes of the Penistone Area Council meeting held on the 5th April, 2018 be approved as a true and correct record.

3 Penistone East and West Ward Alliance held on 5th April, 2018 (PAC.07.06.2018/3)

The meeting received the notes from the Penistone East and West Ward Alliance held on 5th April, 2018.

With regards to the Tour De Yorkshire, Members gave thanks to all those involved, including staff and volunteers. It was noted that Penistone Town Council had only spend half of their allocated £2,000, so £1,000 would be returned to the Ward Alliance Fund.

Councillor Millner provided a brief update on the Alehouse Project, which is now gathering pace and seeking to become incorporated. The project was considering a variety of options regarding premises, but favoured something in the town centre which could provide a multi-use facility.

RESOLVED that the notes from the Penistone East and West Ward Alliance held on 5th April, 2018 be received.

4 Procurement and Financial Update (PAC.07.06.2018/4)

The Area Council Manager drew attention to the information relating to the service supporting isolated and vulnerable older people. Members were reminded of the history of the project, starting in January, 2017, with a recommendation to extend this for a further year. The project, delivered by Age UK was due to finish on 14th January, 2019.

Performance of the service to date was satisfactory, however a discussion was pertinent due to the time required should a service be procured to deliver post 15th January, 2019.

Members were reminded of the recent workshop session, where Age UK presented their performance to date, and advised of future options.

The Area Council Manager highlighted the need for the service as originally procured which included the following:- that the Penistone Area has the highest rate of one person households aged 65+; that 39% of the population of Penistone East and West Wards are known to be aged 60+; the rural nature of the area, and the lack of facilities and amenities, particularly in outlying areas.

Members also noted the aims and objectives of the current service, and how these were being delivered through two Social Inclusion Workers with one focused on supporting individual service users, carers and volunteers and the other concentrating on activities to reach potential service users and development of group support.

The service had provided built a map of groups and activities and held a number of 'eyes on the ground' activities such as the Penistone Big Knit and Keeping Penistone Warm in order to engage service users. The service had worked closely with U3A and had established 10 new sustainable groups and 217 people attend new groups and activities as a result of the service.

733 interventions were made within year one of the contract and individual interventions had highlighted the complexities of social isolation. It was noted that year two of the contract would focus more on the outlying area, with sloppy slippers events being arranged in a number of villages.

The impact of volunteering was noted, including the 27 Good Neighbours currently in place, and volunteer drivers assisting the Community Car Scheme.

Members questioned the awareness of the Community Car Scheme and how this was promoted, and it was noted that this had been carefully managed in order ensure that there were appropriate numbers of drivers available to meet demand.

With regards to the wider promotion of the service, it was noted that that the Eyes On the Ground Events provided part of the promotion, and that the service had regularly been featured on Penistone FM. Social Media had been used, and there had been a number of features in Penistone Matters that gets delivered to every household. In addition a number of Parish Newsletters had promoted the service and information was available from Penistone Library, which also acted as a base for the staff.

The service had measured loneliness and wellbeing, with 81% of people scoring an increase in Wellbeing after 3 months and 63% showing a reduction in loneliness.

Members heard how the project was considered a pioneer and much of the evidence and learning was being used elsewhere in the borough.

Those present were made reminded of the current areas of need identified, which included developing existing provision such as volunteering through the Good

Neighbours Scheme and Community Car Scheme. Also noted was the need to focus on providing a service to men, which were less likely to participate in group activities.

Further to the work done in year two of the commission, it was acknowledged that continued focus on outlying areas needed to be maintained, with Tankersley being suggested as one potential 'hot spot' for isolation.

Members also heard about the need to focus on physical and mental wellbeing; including walking, light exercise and getting people moving. It was suggested that this would also support those living with dementia.

Noted was the suggestion to work more closely with partners such as Community Pharmacy and Social Prescribing to ensure a more coherent service for older people in the area.

The Area Council Manager also alluded to the suggestion of Penistone acting as a pilot in Barnsley becoming an Age Friendly Town. It was suggested that this could be part of the Principal Towns Programme in Penistone.

The final suggested area of development related to intergenerational work, following on from the success that had been seen in this area through Bumping Spaces. It was also acknowledged that this would also help to meet the Area Council's priorities of Health and Wellbeing and Supporting Young People.

After agreeing that need still existed in this area and the momentum that the good work already undertaken had acquired needed to be maintained, Members considered the options presented within the report, discussing the merits of each. Though the option of further commission was discussed in depth, Members felt that a number of smaller scale projects from a range of providers had merit, and suggested that this would be the preferred way forward, inviting submissions to the Working Together Fund. In addition it was also felt useful to establish a Health and Wellbeing network of providers, but that this could be part of one of the submissions.

The Area Council Manager provided an update with regards to the Working Together Fund. Including the initial allocation, and subsequent additions, the Working Together Fund had received £202,038 in total to allocate. Members noted that £33,856 remained for allocation at the time of the report, but subsequently an application had been recommended for approval which would leave £13,856 to allocate. It was suggested the Area Council considers a further allocation to the Working Together Fund at its next meeting, together with the likely level of demand likely placed on the Ward Alliance Fund.

Members were reminded that the contract for the Clean, Green and Tidy service, provided by Twiggs Grounds Maintenance had commenced in November, 2017 and had been invited to present a report on progress later in the agenda. This information would help to inform a discussion regarding the continuation of the service at the next meeting of the Area Council.

An overview of the current financial situation was then provided, and it was noted that £153,157 remained to allocate within the current financial year.

RESOLVED:-

- (i) That a proposal to invite bids to the Working Together Fund to address the needs of isolated and vulnerable older people be developed for consideration at the next meeting of the Area Council;
- (ii) That the next meeting of the Area Council considers the financial position of the Ward Alliance Fund and Working Together Fund, and the anticipated demand within the current financial year;
- (iii) That the current financial position of the Area Council be noted.

5 Report on the Use of Ward Alliance Funds (PAC.07.06.2018/5)

The item was introduced by the Area Council Manager. At the time of publishing the report £5,927.81 remained for allocation, however since this date £1,000 from Penistone Town Council had been returned and £1,000 from Underneath the Stars had also been returned, giving a balance of £7,927.81.

Members noted that the Ward Alliance had also recently met and recommended further applications for approval, which resulted in a balance of £2,467.81 remaining. It was suggested that Members should formally consider allocating further finance to the Ward Alliance at the next meeting of the Area Council.

The review of Ward Alliance arrangements currently taking place was noted and Members discussed a number of ways in which the consideration of Ward Alliance Fund applications could be improved, and the impact of the fund increased. These included working with groups to consider grant finance from elsewhere and moving to quarterly meetings. It was agreed that the Area Council Manager would feed these into the review.

RESOLVED that the report be noted.

6 Performance Report Q4 (PAC.07.06.2018/6)

The Area Council Manager introduced the item, making Members aware that data referred to the end of the financial year 2017/18. A number of projects had come to a conclusion at the end of the financial year, including Bumping Spaces, Penistone Round Table, Penistone Youth Project, Cycle Penistone and the TPT Volunteers. It was also noted the South Pennine Community Transport CIC pilot had finished, however a subsequent bid for continuation had been recommended for approval.

Part A of the report provided an overview of performance across all of the investment made by the Area Council. Attention was due to the significantly increased numbers of adults and young people engaged in volunteering, and of community groups supported. These increases were attributed to the performance of the contract with Twiggs Grounds Maintenance.

The attention of Members was drawn to the numbers of people receiving training, which now stood at 369, an increase from 188 in the previous quarter. This was due to the informal training, including the use of equipment, provided to all volunteers when engaging with Twiggs Grounds Maintenance.

Members discussed the performance of DIAL. Numbers of clients being seen had dropped slightly since January, though this was thought to be due to excessively high demand in the early New Year due to sessions cancelled before Christmas.

Demand was now being more effectively managed, and therefore staff were not keen on implementing an appointment system at the moment.

Attention was drawn to the exceptional performance of Cycle Penistone, which now only required 10% grant funding. The project worked with Raleigh Cycles to sell ex-demonstrator bikes, as well as recycling bikes in partnership with Barnsley Council. Members praised its success.

RESOLVED that the report be noted.

7 Twiggs 6 month update (PAC.07.06.2018/7)

John Twigg and colleagues were welcomed to the meeting to provide an update on the work Twiggs Grounds Maintenance were undertaking in the area on behalf of the Area Council.

This included improvements in the following areas:-

- Cawthorne – including at Cannon Hall, at Cawthorne Pre-School and in local lay-bys;
- Hoylandswaine – including at the Lord Nelson Pub and Rose and Crown Pub;
- Wortley – to erect Christmas trees, improve footpaths and clear drainage preventing standing water;
- Silkstone – with Silkstone Common Primary School and the Huskar 180 Group;
- Tankersley – working with local businesses including McDonalds to tidy the area;
- Green Moor – creating wildlife habitats, clearing pathways/steps, landscaping, seeding and trimming;
- Oxspring – Cleaning/Picnic session at Old Bower Bridge, litter picks at Castle Dam;
- Ingbirchwork – at the nature reserve entrance;
- Langsett – working with local businesses to tidy the area;
- Thurlstone – with Daisy Chains School building habitats, and Thurlstone/Millhouse Green Women's Institution to clear litter from the main road;
- Millhouse Green – working with volunteers at Royd Community Garden;
- Water Meadows Park – clearing steps/pathways/seating, and building habitats;
- Thurgoland – working with the school to tidy footpaths and trim trees/hedges and with volunteers to improve footpaths;
- Penistone Town Centre – working with staff at Tesco, History Archive Group, Springvale Community Garden, and Penistone FM. Work with St John's Primary prior to the Tour De Yorkshire to clear weeds and litter from the street.

Members noted the schedule of regular activities throughout the area, and the future developments planned for the service. The latter included working with groups to ensure their sustainability, working to create more volunteering opportunities and promoting the service.

RESOLVED that the feedback be noted and thanks be given to Twiggs Grounds Maintenance for the work undertaken on behalf of the Area Council.

8 Bumping Spaces (PAC.07.06.2018/8)

Karen Senior, colleagues and service users were welcomed to the meeting to provide an overview of the work of Bumping Spaces.

Approximately two years ago the project started with the aim to create peer support to vulnerable people in the Penistone area. Pendon House was identified as a venue as there was a need to make better use of their lounge. The project brought people together, with a mix of old and new people attending, both residents of Pendon House and from the wider area.

Tesco had supported the project with food, which has been used to provide lunches as well as distributed to other people who find it difficult to leave the house, with peer support volunteers involved throughout.

On a weekly basis 60 people are involved, with the luncheon club at Pendon House, a breakfast club and a meet/chat outing to Generation Café. In bringing people together mutual peer support networks had been created, and other groups had been created as a result.

Events such as the Royal Wedding and Christmas Lunches were very well attended, but differed from traditional lunch clubs as all involved contributed, preparing the event together.

Members heard how Bumping Spaces was inclusive and spanned different walks of life, different generations, and individuals required different levels of support. Often support was given without people realising.

Connections had been made with Age UK and other agencies, and the project offered an informal way for organisations to engage with individuals.

Currently many of the existing events only required minimal support in order to run effectively, but to take the project forward discussions were taking place with colleagues at Tesco, for future support. As a group they were involved in the Community Alehouse project, which would be run to generate funding to support community needs.

Service users and Members praised the work of the project and its success, with many other organisations and areas looking towards Bumping Spaces as a successful model for peer support.

RESOLVED that thanks be given to all those in attendance, and their work to make Bumping Spaces such a success.

9 Principal Towns Programme - Update (PAC.07.06.2018/9)

The Area Council Manager introduced the item, and made Members aware of the reasons for the recent delays. The consultants for the programme had just been appointed, and would be mid operational by mid June.

The Area Council Manager made members aware that they would work with the Principal Town Project Manager and the consultant to engage networks in Penistone to build up the feasibility plan. It was suggested that individual consultations could take place with relevant partners to build up the plan which would then feed in the Principal Towns Board in September, with Councillors being briefed through the Area Council prior to this.

RESOLVED that the update be received.

Chair

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NOTES OF PENISTONE WARD ALLIANCE MEETING
Thursday 17th May 2018, Penistone Town Hall

1. Present: Cllr Robert Barnard, Cllr Andrew Millner, Cllr John Wilson, Ann Walker, Allen Pestell, Graham Saunders, Bob Green, Jonathan Cutts, Adrian James, Richard Popplewell, Bob Blythe, Cllr Paul Hand-Davis, Cllr David Griffin, Cllr Hannah Kitching

In Attendance: Stephen Miller

Apologies: Richard Leech

2. Declarations of Pecuniary and Non-pecuniary Interest

Graham Saunders declared a non-pecuniary interest in the Penistone Remembers application.

Bob Blythe declared a non-pecuniary interest in the Thurgoland and Wortley Luncheon Club application.

3. Correspondence

A letter of thanks from the Thurgoland Welfare Committee was read by Cllr Barnard.

Graham Saunders provided a report from the successful Tour de Yorkshire in Penistone. Over 3000 people saw the race come through Penistone and local businesses saw a significant increase in footfall and revenue. Due to efficiencies and local support £1,000 would be repaid to the Penistone Ward Alliance.

4. Notes of the Meeting Held on 5th April 2018.

Members agreed that the notes of the meeting were an accurate record.

5. To Consider any Matters Arising from the Notes

None.

6. Ward Alliance 2018-2019 Update

Cllr Barnard confirmed an allocation of £8,827.81 remained for the Penistone Ward Alliance for this financial year.

7. The following applications for financial assistance were considered:-

a) Thurgoland and Wortley Luncheon Club

Request of £860 to provide essential volunteer food safety training. Members were very complimentary of the project and the work volunteers do for their local community. Members recommended an allocation of £860.

b) Penistone Remembers

Request of £3,373.60 to support commemorative activities in Penistone to mark the 100th anniversary of the end of the First World War. Members praised the involvement of different groups and organisations, coming together to mark this important anniversary. Members recommended an allocation of £3,900.

c) Millhouse Sports Club

Request of £2,600 for the construction of new bowling green shelters. Members had questions about the sustainability and insurance of the structures. Members recommended an allocation of £2,600 provided adequate insurance/contingency was in place.

d) Wortley Church Community Hub Project

Request of £3,373.60 for installation of audio/visual facilities. Decision differed due to lack of funding.

8. Any other business

Cllr Barnard confirmed Cllr David Griffin as the new Vice-Chair for the Penistone Ward Alliance.

Ann Walker asked for support with a sport project in Oxspring. Advised to contact Stephen Miller in the first instance.

Discussions regarding changes to refuse collection and local problems being caused. People are advised to contact their local BMBC Councillor on a case-by-case basis. Councillors have a meeting scheduled with BMBC Waste Management to voice concerns and discuss solutions.

Neighbourhood Watch is being relaunched in Barnsley with an event at Barnsley Town Hall on Friday 15th June, 12-7pm. All welcome.

Jonathan Cutts volunteered to be the community representative on the Penistone Working Together Fund panel on 30th May 2018.

9. Date and time of next meeting

Members agreed that the next meeting would be held on the 14th June 2018, 7pm at Penistone Town Hall.

NOTES OF PENISTONE WARD ALLIANCE MEETING
Thursday 14th June 2018, Penistone Town Hall

1. Present: Cllr Robert Barnard, Cllr Paul Hand-Davis, Ann White, Cllr Hannah Kitching, Graham Saunders, Richard Leech, Ann Rusby, Adrian James, Jonathan Cutts, Bob Blythe, Cllr David Griffin, Bob Green

In Attendance: Stephen Miller

Apologies: Cllr Andrew Millner, Allen Pestell, Richard Popplewell

2. Declarations of Pecuniary and Non-pecuniary Interest
Bob Blythe declared a non-pecuniary interest in the Age UK application.

3. Correspondence
None.

4. Notes of the Meeting Held on 17th May 2018
Members agreed that the notes of the meeting were an accurate record.

5. To Consider any Matters Arising from the Notes
None.

6. Ward Alliance 2018-2019 Update
Cllr Barnard confirmed an allocation of £2,467.81 remains for the Penistone Ward Alliance for this financial year. Further funding may be made available from the Penistone Area Council budget, to be decided at the meeting on 19th July 2018.

7. The following applications for financial assistance were considered:-

a) Springvale Garden- Penistone Planters

Request of £402 to purchase plants and compost to plant the existing beds outside the Town Hall/Paramount. A lengthy discussion followed with different viewpoints being raised. Concerns about longevity of the planters, health and safety risks of edible plants, price and potential vandalism made some members unsure about the project. The potential to look into sponsorship was raised and will be investigated by members. After further discussion members recommended an allocation of £100.

b) Age UK Community Garden Party

Request of £200 to support a community garden party. Members praised the efforts to secure funding from Penistone Round Table. Members recommended an allocation of £200.

c) Underneath the Stars Festival

Request of £1,000 to support volunteer facilities. Members rejected the re-application.

d) Barnsley Metropolitan Band

Request of a contribution towards a new tuba for the band. Members praised the bands engagement in the Penistone area and recommended an allocation of £220.

8. Any other business

Cllr Wilson to support Ann White with Oxspring Parish Council sports project and S106 money.

9. Date and time of next meeting

Members agreed that the next meeting would be held on the 26th July 2018, 7pm at Penistone Town Hall.

2018/19 WARD FUNDING ALLOCATIONS

For 2018/19 each Ward will have an allocation of £10,000 Ward Alliance Fund.

50% of the funding requires a match-funding element of volunteer time that directly relates to the project in question, or other match funding resources (such as free room hire or donations of goods and equipment). This reflects the fact that the fund is intended to support volunteering and social action in our communities.

50% can be used for initiatives that have no volunteer element – such as the purchase and installation of benches, hanging baskets or other street furniture.

Area Councils have the option to allocate up to £20,000 from the Area Council budget to each of their Ward Alliances. This is discretionary to each Area Council, and Area Council's may also choose not to allocate any funding to ward level.

The carry-forward of remaining balances of the 2017/18 Ward Alliance Fund will be combined and added to the 2018/19 Allocation, to be managed as a single budget with the above conditions.

All decisions on the use of this funding need to be approved through the Ward Alliance.

2018/19 Final Ward Project Allocations

PENISTONE WARD ALLIANCE

For the 2018/19 financial year the Ward Alliance have the following available budget.

£20,000.00	base allocation
£0	carried forward from 2017/18
£0	devolved from Area Council 2018/19
£20,000.00	total available funding

Project	Allocation	Match funding element of allocation £10,000	Non Match funding allocation remaining £10,000	Allocation Remaining £20,000
Thurgoland Village Welfare - Replacement of damaged door	£2,000.00	£2,000.00	£10,000.00	£18,000.00
Millhouse Green Village Community Association - Royd Community Garden	£2,000.00	£2,000.00	£10,000.00	£16,000.00

Project	Allocation	Match funding element of allocation £10,000	Non Match funding allocation remaining £10,000	Allocation Remaining £20,000
Tankersley PC - WW1 Commemoration Project	£1,050.00	£1,050.00	£10,000.00	£14,950.00
Hoylandswaine Village Festival	£1,000.00	£1,000.00	£10,000.00	£13,950.00
Penistone Town Council - TDY 2018	£2,500.00	£2,500.00	£10,000.00	£11,450.00
Underneath the Stars - Support for volunteer team	£1,000.00	£1,000.00	£10,000.00	£10,450.00
Age Uk - Sloppy Slippers second payment	£622.19	£622.19	£10,000.00	£9,827.81
Penistone Remembers Community Enterprise	£3,900.00	£3,900.00	£10,000.00	£5,927.81
Thurgoland & Wortely Luncheon Club - Award in food safety	£860.00	£860.00	£10,000.00	£5,067.81
Millhouse Sports Club - Emergency storm repairs	£2,600.00	£2,600.00	£10,000.00	£2,467.81
Barnsley Met Band - BBb Tuba	£220.00	£220.00	£10,000.00	£2,247.81
Age UK - Community Garden party	£200.00	£200.00	£10,000.00	£2,047.81

**Working Together for the Penistone
Community**

PENISTONE AREA COUNCIL Performance Report

April – June 2018



Introduction

Penistone Area Council priorities
and Barnsley Council's priorities:

Environment

THE LOCAL ECONOMY
including Tourism

Helping people
to connect better

Health & Well Being

SUPPORT
for young people

THRIVING &
VIBRANT ECONOMY

PEOPLE ^{ACHIEVING}
THEIR
POTENTIAL

STRONG &
RESILIENT COMMUNITIES

COMMISSIONING WORK AND PROJECTS:

Table 1 below provides an overview of all the providers that have been appointed to date to deliver services that address the priorities and deliver the outcomes and social value objectives for the Penistone Area Council.

Penistone Area Council priority	Service	Provider	Contract Value	Contract period
	Clean and Tidy Team	Environmental Services, BMBC	£160,000 18months	1 st November 2015 - 31 st May 2017
	Clean and Tidy extension – 3 days per week/ staff	Environmental Services, BMBC	£10,264	
	DIAL Drop in Service	DIAL	£4275	Working Together Funding – Jan17 to Dec17
			£4395	WTF funding Jan-Dec 2018
    	Additional allocation to ward Alliance	Penistone East and West Ward Alliance	£10,000	June 17 – March 18
   	Working Together Fund	Round 1: Penistone Scouts Penistone Round Table TPT Volunteers Penistone FM Round 2: Bumping spaces Sporting Penistone Penistone youth project	£8050 £11,660 £6630 £15,627 £19,836 £16,230 £8730	Completed Dec 17 Dec 17 Completed 01/04/2017-18 01/04/2017-18 January 17-18

THE LOCAL ECONOMY including Tourism		Round 3: Penistone Community Radio Project	£19,840	September 17-18
		Cycle Penistone CIC	£5990	Completed March 2018
		South Pennine Community Transport CIC	£5000	Pilot project Dec 2017
			£6538	Pilot extension to March 2018
			£20,000	Operational costs April 2018–end March 2019
		DIAL contract (see above)		
Health & Well Being Helping people to connect better	Tackling isolation and loneliness	Age UK	£70,000	1 st January – 31 st December 17
	Contract extension		£70,000 (£17,500 17/18 budget, £52,000 18/19 budget)	12 month extension to Jan 2019
Helping people to connect better	Penistone Matters Magazine	Penistone Area Council	£3364 Delivery costs	2017 summer edition
			£3364 Delivery costs	Autumn edition 2018
Environment	Clean, Green and Tidy	Twiggs Grounds Maintenance Limited	£98,006.96	Start date 1 st November 2017 12 months with option to extend for 1 year

PART A - OVERVIEW OF PERFORMANCE

The Penistone Area Council commissions and funds contribute to the Councils overall priorities of thriving vibrant economy, stronger resilient communities and citizens achieving their potential.

The achievements of the combined outcomes are listed in table's below:



Outcome Indicators / target	Achieved to date
No. of FTE jobs created and recruited to	15
No. of apprentice and placement created and recruited to	2
Number of people taking up work experience placements	12 (+4)
No of clean & tidy activities which involve businesses	55(+18)
Local spend (average across all contracts)	93%



Outcome Indicators Target	Achieved to date	Achieved this quarter
No. of adult volunteers engaged	1130	310
No. of young people engaged in volunteering	314	46
No. of activities which involve young people under the age of 18	123	10
No. of new volunteers	402 (+103)	
No. of community groups supported	229	62
No. of new community groups supported	36	3

Volunteer hours contributed (£ value)	£137,815	19,332**
No. of volunteer opportunities created	709	103
Community car scheme journeys	251(+67)	

Includes Dial = Q2 return ,Penistone FM =Q3, Age UK =Q2 Sporting Penistone Q5 ,Twiggs Q3

***calculated at new rate of £13.51 from april 2018*



Outcome Indicators Target	Achieved to date	Achieved this quarter
No. people achieving a qualification / accreditation	138	15
No. of people receiving training	388	19
No. of residents and young people receiving advice and support	362	62
No. of residents referred to health advice	9	1
No. of young people making a positive contribution to the design/ maintenance of their local environment	261	46*
No of people who feel they have the opportunity to influence the design and maintenance of their local environment	167 (+10**)	

TWIGGS WORK WITH SCHOOLS

**** COUNTED AS REPORT GROUPS TAKING RESPONSIBILITY FOR GREEN SPACES**

PART B - SUMMARY PERFORMANCE MANAGEMENT REPORT FOR EACH SERVICE/ PROJECT

In addition to BMBC Council priorities the commissioned work also contributes towards meeting Communities Public Health Outcomes which are mapped to Barnsley Council's 2020 vision of:

- Create more and better jobs and good business growth
- Increase skills to get more people working
- Create more and better housing
- Every child attends school and is successful in learning and work
- Reducing demand through improving access to early help
- Children are safe from harm
- People are healthier, happier, independent and active

Public health outcomes for individual commissioned work has been highlighted within the report below.

Penistone Advice Drop In



	RAG
Satisfactory quarterly monitoring report	●
Milestones achieved	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●



**Passionate
about
possibilities.**

The DIAL drop in provides Penistone with a dedicated advice worker supported by a volunteer, half a day per week. Funding for this service comes from the Penistone Working Together Fund, and was approved for a further 12 month contract from January 2018. The information below relates to the second quarter of delivery for the new 12 month contract.

Since the backlog of the last quarter, the service has been resumed a more steady flow of callers although we continue to monitor and investigate measures to address long waiting times for people calling in, by looking at further measures to 'triage' which will be monitored during the next quarter.

Project Highlights

- 13 sessions held
- 62 residents have attended face-to-face advice
- 11 residents were returning customers
- 4 returning customers required follow-up casework
- Of the 4 returning customers 9 slots were utilised to undertake the follow-up casework
- The average number of residents attending a session is 4
- The highest number of residents attending a session is 6

- The total **actual** amount of unclaimed benefit income generated through the sessions to date is **£42,808**
- For every £1 invested from the Penistone Working Together Fund the project has brought **£18** (to date) into the area * **actual amount of unclaimed benefit income generated) divided by two quarter's grant payment of (£)**
- Volunteers gave **117** hours of their time to support this project which equates to a volunteer investment of **£1,287**

Project Outcomes

- 94% of residents attending the sessions reported feeling less anxious as a result of speaking to our advisor
- 64% of residents attending the sessions reported feeling more able to deal with their own affairs
- 71% of residents reported feeling their health and wellbeing had improved 3 months* after receiving support from our advisor

Breakdown of Enquiries

No. of Residents Attending Sessions

April 2018	21
May 2018	25
June 2018	16
Total	62

Analysis of Presenting Issues

Issue	April	May	June
Benefits	19	20	12
Appeals	1	4	2
Blue Badge	1	0	0
Consumer	0	1	0

Health & Social Care	0	0	1
Power of Attorney	0	0	1
Total	21	25	16

Analysis of Benefit Income Gain

Period	Actual	No of claims awaiting decisions/not known
Quarter 1	14,765	16
Quarter 2	28,043	31
Total	£42,808	

Before DIAL

Mr. and Mrs. B aged 76 and 72 respectively, attended the DIAL outreach to request a benefits check. Both Mr. and Mrs. B were in receipt of State Pension and each of them had annuities from their previous employment. Mrs. B also received both components of Disability Living Allowance at the higher rate. Mr. B had numerous medical conditions but was not in receipt of any disability related benefit.

Advice provided by DIAL

DIAL advised Mr. B to apply for Attendance allowance and once awarded for both Mr. and Mrs. B to claim Carers Allowance for looking after each other. As a result the couple would qualify for Pension Crediting and passported benefits.

After DIAL

Mr. B was awarded Attendance allowance at the higher rate of £85.60. He was also awarded pension credit of £11.00 per week and Housing Benefit and Council Tax Support of £109.00 per week. This resulted in a total of £205.60 weekly in addition to which they were also entitled to passported benefits including health costs (dental and optician costs)

Client stated

"I cannot believe how much better off we are. The extra income will allow us to live more comfortably and relieve a lot of pressure which is caused by financial restraint. We are also going to have a relaxing holiday which we haven't done in years".

Acknowledged outcome

More money to live on

Less pressure and anxiety

The public health outcomes this project has helped to achieve:

Improving the wider determinants of health	
Objective 1: improvements against wider factors which affect health and wellbeing and health inequalities.	
1.15	Statutory homelessness
Health improvement	
Objective 2: people are helped to live healthy lifestyles, make healthy choices and reduce health inequalities	
2.23	Self-reported well being



Clean Green & Tidy team

		RAG
	Satisfactory quarterly monitoring report and contract management meeting.	●
	Milestones achieved	●
	Activity intervention targets	●
	Outcome indicator targets met	●
	Social value targets met	●
	Satisfactory spend and financial information	●
	Overall satisfaction with delivery against contract	●

At its Penistone Area Council meeting on the 5th October 17 a decision was taken to award Twiggs Grounds Maintenance limited a 12 month commission (with provision to extend for a further 12 months subject to satisfactory outcomes from contract monitoring) to provide a Clean Green and Tidy service to support the area's environmental priority, in addition to having an impact on two other priorities as listed. This contract is making excellent progress since starting in November with many targets exceeded. A full presentation of progress to date was given to Penistone Area Council on June 7th 2018. Below is a summary of progress during quarter 3 of year one of the current contract.

Summary of progress to date

2017/2018 Milestones	Targets
Staff Recruited	December 2017
Set up Multi Agency Steering Group	April 2018 (Still to be arranged)
Attend parish council meetings	March 2018
Attend Area Council briefing meeting	7/12/2017 10am - 12
6 month review report Presentation to Area Council	June 7 th 2018
12 month review report	November 2018

2017 /2018 Activity Intervention Targets

	Q1 Nov-Dec Target	Q1 Nov-Dec Actual	Q2 Jan-Mar Target	Q2 Jan- Mar Actual	Q3 Apr-June Target	Q3 Apr-June Actual	Q4 Jul- Sept Target	Q4 Jul- Sept Actual	2017/18 Year Target	2017/18 Year Actual
No. of Twiggs led social action projects delivered	5	9	10	61	15	78	10		40 (48)	
Existing Groups/ Parish/ Town Councils supported	10	10	10	22	10	49	10		40	
Number of supported enforcement/ NCS/Probation Service/ Princes Trust Projects		0		0 In discussion with Sarah Kendrick	2	0	3		5	
New Community Groups supported	2	4	2	1	3	2	3		10	
Activities working with local schools	1	1	6	6	5	10	4		16	
Activities working with businesses	4	4	8	19	4	17	4		20	
Residents / groups taking responsibility for green areas/ shrub beds/ planters	1	1	5	5	3	10	3		(12)	

Number of individual Litter Picks completed	10	28	10	44	10	19	10		40 (144)	
Added value projects delivered (no targets set)		6		27		9				

New Community Groups supported:

1. Millhouse Green/ Thurlstone Women's Institution
2. Greenacres

Residents / groups taking responsibility for green areas/ shrub beds/ planters

1. Windermere Road, Incredible Edibles Project. Working together with local people, councillors, local businesses and volunteer groups, to transform an unused unattractive area into a valuable space to be maintained and utilised by local people. Upon completion of the project local people and volunteer groups attended to bring water along for the new plants. We continue to invite more volunteers to participate in the maintenance and watering of the area.
2. Tank Ramp. Following on from our improvements and promotion of volunteers in the area, local people have started taking responsibility in keeping this area to a standard which can be picked up again.
Recently Graffiti was found, reported by local people, and shared online to help find the culprits responsible.
3. Tesco Staff and the Market Barn. Volunteers from Tesco do carry out their own litter picking sessions in our absence. However they do still benefit from the support and encouragement of our team.
4. The Spar. Staff now carry out a weekly litter pick of the car park to maintain the clean and tidy appearance.
5. Green Moor volunteer maintain the improvements which we have delivered and continue with the activities which we have delivered them in.

6. Water Meadows Volunteers. Share the skills which they have developed working alongside our team with other groups, and shared spaces around their own properties. One particular volunteer now trains other local people in the art of wildlife habitat building.
7. Daisy Chain Pre-School. The children have implemented their newly found skills in the woodland and their own gardens.
8. MGVC. Approach the team for advice and guidance for their own projects.
9. Silkstone Primary School Labyrinth. The area is almost complete and the school now maintain the new area. Local volunteer involved in the project is training the children how to take care of the newly planted area.
10. Cawthorne Victorian Vegetable Garden, maintained by a local volunteer.

Outcome Indicators

Outcomes:

- ***Creating a well maintained, clean, safe, well presented and welcoming physical environment***
- ***Local communities involved in ensuring areas are kept clean and litter free***
- ***Reduction in levels of littering and dog fouling***
- ***Residents/community groups taking responsibility for green areas/shrub beds/planters etc.***
- ***Increase skills and work experience at local level***
- ***Increase the number of people engaged in volunteering activities in the community***

	Q1 Nov-Dec Target	Q1 Nov-Dec Actual	Q2 Jan-Mar Target	Q2 Jan- Mar Actual	Q3 Apr-June Target	Q3 Apr-June Actual	Q4 Jul- Sept Target	Q4 Jul- Sept Actual	2017/18 Year Target	2017/18 Year Actual
No. of new adult volunteers involved in Twiggs led social action projects	10	16	20	70	30	88	20		80 (based on 2 new vol at each project)	
No. of new young people volunteering		0	5	14	10	46	5		20	
Total Number of Adult Volunteers involved in Twiggs Led volunteering opportunities		16		154		209			150 to be reviewed	
Total Number of Young Volunteers involved in Twiggs Led		0		14		46			40	

volunteering opportunities										
*No. of NEETS Worked with		0		0		21				
No. of events assisted which supports the visitor economy		0		0	3	3	3			
Volunteers Recruited and Trained	5	16	5	170	15	255	15		40	
Volunteer Hours supported		48		494		596			(1920)	
Volunteers receiving and completing training	0	0	0	0	10		15		25	
Number of Secondary Schools worked with		0				0			1	
Number of Primary Schools worked with	1	1	2	4	2	3	1		6	
Number of School pupils involved in environmental projects		0		14		44				
Number of local businesses worked with		7		5		18			(60)	
*No. of black bags of rubbish collected (no targets set)		18		165		51				

*This figure does not include the black bags removed from Special Project events/ other supported group events

*No. of NEETS Worked with – Volunteers supporting Twiggs Led opportunities from Green Works.

Achieved Social Value Objectives

	Q1 Nov-Dec Target	Q1 Nov-Dec Actual	Q2 Jan-Mar Target	Q2 Jan- Mar Actual	Q3 Apr-June Target	Q3 Apr-June Actual	Q4 Jul- Sept Target	Q4 Jul- Sept Actual	2017/18 Year Target	2017/18 Year Actual
No. of FT jobs created and recruited to	3	3	3	0	0	0		0	3	
No. of new apprentices employed	1	1	0	0	0	0			1	
No. of work experience placements		2		2		4				
% spend in <u>Barnsley</u>		95% +		95%		95%			95%	

Details of work experience placements delivered this quarter:

- P1 – P1 was brought to us by Barnsley College, requiring a work placement in order to complete his internship. P1 completed 6 weeks work placement, approx. 1 day per week in the Penistone Area. Upon successful completion of the placement P1 applied for a vacant apprenticeship within our company, and was successful.
- P2 – P2 was brought to us by Barnsley College, requiring a work placement in order to complete his internship. P2 completed 6 weeks work placement, approx. 1 day per week in the Penistone Area. Upon successful completion of the placement P2 applied for a vacant apprenticeship within our company and was successful.
- P3 – P3 was currently unemployed when he approached us regarding gaining some work experience local to his home address in Athersley. P3 completed two weeks successful placement and has now taken a full time temporary position within one of our grounds maintenance teams. Jake may also provide staff cover in the Penistone Area, if the need arises in future.
- P4 – P4 applied for an apprenticeship with our company but had very little experience in the work environment. P4 completed 2 days work experience with

the Penistone Area Team, leading to a successful application for a full time apprenticeship with Twiggs Grounds Maintenance Ltd.

Hot Spot Areas targeted this Quarter include:

Monday - Market barn litter pick and McDonalds Tankersley (monthly)

Tuesday - Water Meadows habitats and pathways clearance

Wednesday - Springvale Community Garden

Thursday - Cannon Hall

Friday - Green Moor

Regular checks on South Lane lay-by's as and when required

Schools Worked with/ Developments

1. Wednesday 4th April 2018 – Daisy Chains Pre School

Activities included: Pruning trees and collecting branches to later make a wildlife habitat in the wildlife corner.



2. Tuesday 17th April 2018 – Thurgoland Primary School

Activities included: Weeding, moss scraping, litter picking and pruning the pathway to Lottery Heritage Water Pump with 6 school children. We collected and removed one bag of waste.

3. Thursday 19th April 2018 – Silkstone Primary School

Activities included: Shoveling the turf into the lay by borders. We were also joined by two volunteers from the Huskar 180 Group.

4. Wednesday 25th April 2018 – Daisy Chains Pre School

Activities included: Crown lifting trees and cutting out the deadwood to gather enough twigs and branches to create a wildlife habitat (3 school children took part)



5. Thursday 3rd May 2018 – St Johns Primary School

Activities included: Litter picking, weeding and scraping with 8 children and 1 teacher for supervision.

6. Wednesday 9th May 2018 – Cawthorne Pre School

Activities included: General garden tidy with the children, teaching them how to use tools and identify dead wood to prune. Also, we learnt them which garden materials are good for composting.

7. Friday 18th May 2018 – Silkstone School (Huskar 180 Group)

Activities included: Concreting the memorial stone – digging the hole and hoisting it into place at the corner of memorial stone



8. Tuesday 22nd May 2018 – Silkstone School (Huskar 180 Group)

Activities included: Digging holes for stone posts for the entrance of Labrynth Garden with Huskar 180 volunteer.

9. Silkstone School

Our Team Leader spoke with the Headmaster from Silkstone Common Primary School about habitat building and planting lessons which may go ahead.

10. Thursday 14th June 2018 – Daisy Chains Pre School

Activities included: Preparing the border for planting, introducing new compost. We planted annuals between lavenders that are wildlife friendly and can be used for learning purposes. The children learnt about the benefits of lavender and what its used for, how to plant and why it's important to water them.



D. Business Supported/ Developments

Rose and Crown

1. Tuesday 3rd April 2018 – Provided refreshments following on from our event on Barnsley Road.

Tesco Market Barn

2. Monday 16th April 2018 – Litter picking the market barn and surrounding areas (3 sacks removed)
3. Monday 23rd April 2018 – Litter picking the market barn and surrounding areas (4 sacks removed)



4. Monday 30th April 2018 - Litter picking the market barn and surrounding areas (3 sacks removed)
5. Monday 7th May 2018 - Litter picking the market barn and surrounding areas (5 sacks removed)
6. Monday 14th May 2018 – Litter picking the market barn, we were stopped by passersby to say thankyou (1 ½ sacks)
7. Monday 21st May 2018 – Litter picking the market barn (3 sacks removed)
8. Monday 4th June 2018 – Litter picking the market barn (3 sacks removed)
9. Monday 11th June 2018 – Litter picking the market barn with Tesco community champion (5 sacks removed)
10. Monday 18th June 2018 – Litter picking the whole barn (4 sacks removed) we have noticed that market traders aren't clearing up afterwards
11. Monday 25th June 2018 – Litter picking the market barn with Tesco's community champion (4 sacks removed)



THE SPAR, Penistone Village

12. **Thursday 3rd May 2018** – Trimmed the grass around the car park to make it easier to litter pick the area and leave a tidy appearance.

13. **Monday 14th May 2018** – Working with The Spar shop in Penistone, along with children from St Johns Primary School.

Together we cleared the weeds and all of the litter from The Spar grounds and surrounding areas. Our team also trimmed down over grown areas to make it easier for the children to get directly to the litter causing issues. Each child was rewarded with a goodie bag of treats from The Spar for their amazing efforts.



14. **Thursday 17th May 2018** – Supporting The Spar in a regular litter pick of the grounds, followed by a grass cut to all grassed areas.

15. **Thursday 21st June 2018** – We worked together clearing the car park and paths of litter. As well as this, we have strimmed back the over growth to make the public footpath more visible for visitors.



16. **Friday 29th June 2018** – A Donation of £250 from The Spar enabled volunteers to purchase plants specifically grown for the incredible edibles project on Windermere Road.

The CoOp

17. **Friday 29th June 2018** – Provided a variety of refreshments for volunteers to enjoy during our incredible edibles project on Windermere Road

XPO Logistics

18. **Wednesday 30th May 2018** – Supporting Springvale Community Garden supporting two members of staff from XPO Logistics moving and handling rubble, we also smashed bricks into smaller pieces.

Groups Supported

1. Wednesday 11th April 2018 – Supporting Springvale Community Garden

Working with 17 volunteers pruning the dog wood, planting pots, shredding and chopping logs. We were also joined by Green Acres.



2. Thursday 12th April 2018 – Supporting Cannon Hall and Green Works

Working with four volunteers carrying out a range of activities such as pruning the shrubs.



3. Wednesday 18th April 2018 – Supporting Springvale Community Garden

Our team and the volunteers built a pollytunnel and raked debris from previous pruning.



4. Wednesday 25th April 2018 – Supporting Springvale Community Garden

Moving and handling, barrowing the rubble to build into ditches and retain land.



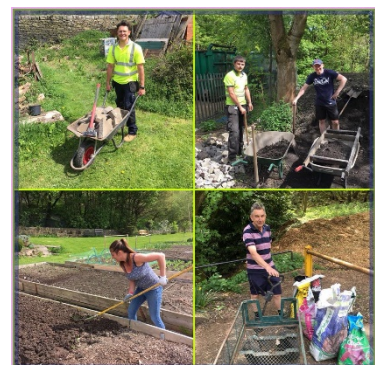
5. Wednesday 2nd May 2018 – Supporting Springvale Community Garden in preparation for the Tour De Yorkshire

Our team drilled up a sign and erected blue and yellow bikes to show people in the community garden that they were doing there bit for the community.



6. Wednesday 9th May 2018 – Supporting Springvale Community Garden

Smashing up some rubble and filing in ditches.



7. Tuesday 15th May 2018 – Supporting Springvale Riverside Wildlife Haven

Checking the sight to see if new things are growing, we took the brambles back in the winter to make the wildflowers make a come back and its worked.

8. Wednesday 16th May 2018 – Supporting Springvale Community Garden

Clearance of twigs and branches, supervising two men from Green Acres

9. Monday 21st May 2018 – Supporting Penistone Area Team

We removed the planters with Stephen Miller, took compost and chippings to be used at Springvale.



10. Wednesday 30th May 2018 – Supporting Springvale Community Garden

Supporting two members of staff from XPO Logistics moving and handling rubble, we also smashed bricks into smaller pieces.

11. Thursday 31st May 2018 – Supporting Cannon Hall

We worked with three people to prepare large borders ready for planting.

12. Wednesday 6th June 2018 – Supporting Springvale Community Garden

Our team strimmed the edges to make grass cutting easier for them.

13. Wednesday 13th June 2018 – Supporting Springvale Community Garden

We brush cut the banking's for visual purposes, a JCB digger is booked in to clear earth and widen the road

14. Wednesday 13th June 2018 – Supporting Springvale Wildlife Haven

We made a start on widening the pathways and making them visual for safety purposes (preparing for education with Springvale School)

15. Thursday 14th June 2018 – Supporting Cannon Hall

Our team supported four volunteers in varied works such as preparing the borders for planting.



16. Monday 18th June 2018 – Supporting Springvale Community Garden

Moving and handling plants at Springvale, helping with the labor of heavy planters.



17. Wednesday 20th June 2018 – Supporting Springvale Community Garden

Our team helped out by strimming and barrowing tones of woodchips.



18. Monday 25th June 2018 – Supporting Saunderson Community Garden

We cut down 5 foot high weeds and mulched the waste, while the others weeded the beds and pathways.



19. Wednesday 27th June 2018 – Supported Springvale Community Garden

Assisting members to unload a lorry of compost and stack into storage. We also widened the pathway down to Springvale Riverside Wildlife Haven in preparation for volunteers from Voluntary Action Barnsley to work.

Selection of case study examples

Friday 13th April 2018 – Silkstone Vicarage

Activities included: Working with two volunteers from the Huskar 108 group to shape and renovate the ground to prepare for digging in manure and seeding.

Number of Adult Volunteers- 2

Number of Young Volunteers – 0

Total Number of Volunteers – 2

Number of New Adult Volunteers – 0

Number of New Young Volunteers – 0

Total Volunteer Hours – 6



Wednesday 18th April 2018 – Working with Huskar 108 Group

Activities included: Assisting two members of the group digging manure into the earth to get the Victorian Community Vegetable Garden ready for seeding – One volunteer (nonmember of the group) took part but would not sign our volunteer sheet and have their photograph taken.

Number of Adult Volunteers- 1

Number of Young Volunteers – 0

Total Number of Volunteers – 1

Number of New Adult Volunteers – 1

Number of New Young Volunteers – 0

Total Volunteer Hours - 3

Signature/ details obtained for evidencing purposes



Tuesday 1st May 2018 – Windermere Road

Activities included: With help from a volunteer our team weeded the raised bed which was exposed on the main road

Number of Adult Volunteers- 1

Number of Young Volunteers – 0

Total Number of Volunteers – 1

Number of New Adult Volunteers – 0

Number of New Young Volunteers – 0

Total Volunteer Hours - 3

Signature/ details obtained for evidencing purposes



Tuesday 1st May 2018 – Event at A628 Thurlstone/ Millhouse Green working with the Women's Institution Group

Activities included: Litter picking the area with five volunteers from Thurlstone and Millhouse Green Women's Institution.

Number of Adult Volunteers- 5

Number of Young Volunteers – 0

Total Number of Volunteers – 5

Number of New Adult Volunteers – 0

Number of New Young Volunteers – 0

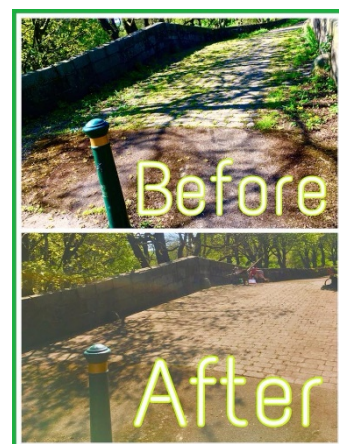
Total Volunteer Hours - 10

Signature/ details obtained for evidencing purposes



Saturday 5th May 2018 - Old Bower Hill Bridge, Oxspring

Activities included: Before the event started our team spent an hour going over things with the strimmer to make the area safer. Once the volunteers had arrived we weeded, scraped, and pruned the bridge and the pathway to the bridge. We also had a group discussion at the end of the event about future activities happening in other areas of Oxspring.



Number of Adult Volunteers- 8

Number of Young Volunteers – 0

Total Number of Volunteers – 8

Number of New Adult Volunteers – 0

Number of New Young Volunteers – 0

Total Volunteer Hours - 24

Signature/ details obtained for evidencing purposes



Friday 18th May 2018 – Green Moor

Activities included: Digging, tilling the playground banking and concreting posts for retaining fence.

Number of Adult Volunteers - 5

Number of Young Volunteers – 0

Total Number of Volunteers – 5

Number of New Adult Volunteers – 0

Number of New Young Volunteers – 0

Total Volunteer Hours - 10

Signature/ details obtained for evidencing purposes



Friday 29th June 2018 – Windermere Road incredible edible events

Activities included: Our first incredible edible event, which has brought together such good community spirit. The planting activities for this project have been funded by The Spar in Penistone. The Spar donated £250 for materials which have all been provided/ grown by Springvale Community Garden. Refreshments for the event were donated by The Coop in Penistone. We have worked together with local residents prepping with bed for this event, planting a variety of apple trees and mixed herbs. The area is now going to be maintained by local residents. 3 volunteers from Springvale Community Garden attended along with many local residents and two local councillors.

We posted on social media requesting support in the area for donations of water, local residents responded positively and brought along buckets of water.

Number of Adult Volunteers – 20

Number of Young Volunteers – 0

Total Number of Volunteers – 20



Number of New Adult Volunteers – 5
Number of New Young Volunteers – 0

Total Volunteer Hours - 60


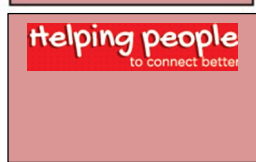




Signature/ details obtained for evidencing purposes



The public health outcomes this contract has helped to achieve:

Improving the wider determinants of health	
Objective 1: improvements against wider factors which affect health and wellbeing and health inequalities.	
1.16	Utilising outdoor space for exercise and health reasons
1.18	Social isolation
Health Improvement	
Objective 2: people are helped to live healthy lifestyles, make healthy choices and reduce health inequalities	
2.13	Proportion of physically active and inactive adults

Isolated and Vulnerable Older People Service

 		RAG
	Satisfactory quarterly monitoring report	
	Milestones achieved	
	Satisfactory spend and financial information	
	Overall satisfaction with delivery against contract	

The Penistone Area Council allocated £70,000 to commission Barnsley Age UK to deliver this project for 12 months from January 2017-January 2018 with the option to extend the project for a further 12 months subject to satisfactory achievement of outcomes. At its Penistone Area Council meeting on the 5th October 17 the Area Council confirmed the recommendation to extend this project for a further year as all performance was satisfactory after year one.

The project aims to address the needs of isolated and vulnerable older people in the Penistone East and West area, and is being delivered under the working name of 'Social Inclusion Project' rather than isolated and vulnerable older people service as it was felt that this was a much more positive approach in terms of marketing the project and engaging people. The report below provides the outputs and outcomes for the second quarter of the second year of delivery. Penistone Area Council were provided with a full presentation of the outcomes achieved to date at a workshop on May 17th 2018.

April 1st to June 30th 2018

Introduction

This report is for the period from 1st April 2018 to 30th June 2018 of the service that is commissioned by Penistone Area Council to address social isolation among older people. The team from Age UK Barnsley is Karen Dennis who works to develop group activities and Ellen Hall who works with individuals at risk of social isolation. They are supported by Jane Holliday, CEO of Age UK Barnsley who is responsible for managing the contract.

Promotion

Karen has been out speaking with groups including Hoylandswaine Mothers Union and Cawthorne Mothers Union. Ellen and Jane delivered a presentation to Penistone Probus about the service and the wider work of Age UK Barnsley as well as presenting the progress so far to the Area Council. The Sloppy Slipper Events delivered in this quarter have also been a great opportunity to get the project known out in the smaller communities.

Groups and Activities Update

- Crown Green bowling is doing well with 12-15 people attending every week, including one person who is a wheelchair user. This is very friendly group who have been welcomed by the club as it is helping their finances.
- Patchwork Projects is now running twice a month on Tuesday afternoons with an average of eight attending.
- Paramount Cinema group usually see one production a month - ballet, live streaming, and on 28th June they will attend 42nd Street, average 6 attendees.
- U3A Walking group is popular and meets twice a month, attendees 12-15
- Crafty Chat , 1st and 3rd Tuesday each month, has 6 regular members and covers knitting, sewing, crochet, jewellery making, cross stitch, anything the group want to bring.
- How our Ancestors Lived has been very popular and has 12-14 attendees. This has now finished but will restart in September bringing it more up to date. They will meet once a month in the library. Barbara is going to run a new group, topic will be West Africa and this will be once a month in the library starting in September
- Bread making, a new 7 week course will start again in October usually 6 attend
- Board games group started end of May and isn't well supported at present, this could be due to holidays, and nice weather etc. and it is hoped that it will improve when we get into autumn.
- Vintage Social enjoyed by all who attend, regularly 15+. No meeting July and August
- A U3A Drop In session is now being held on first Thursday of the month at St. John's, this is so Members can pick up their U3A magazine, 'The Buzz'. They can also find out

about the latest group activities and prospective members can find out about what is on offer.

- Tea and Chat is now averaging over 20 people at each monthly meeting. The Fashion Show held in May was very successful and has raised some funds towards group activities. Most attendees are now regulars but there is regular interest from newcomers too. The 2 volunteers, Barbara and Louise are well organised and have prepared a full programme of activities to the end of the year. It has been developed at Weavers Court

The Ward Alliance has given us a grant to deliver Sloppy Slipper Events across the area. This is an initiative to stop older people having falls in the house due to ill-fitting or unsuitable footwear by offering new, fitted, sturdy slippers. The team have delivered 8 of these events across the area and given out 160 pairs of slippers as well as 124 copies of the Age UK publication Staying Safe. It has also been an opportunity to identify those outlying areas and individuals that require more input. Karen and Ellen will be distributing the remaining slippers via existing local groups. See Group Case Study for more information.

Work with Individuals (Year So Far Totals)

We have now had 89 people referred to the individual service of which 70 were for longer term support. 7 referrals have been received in this quarter which is a low number. This may have been affected by the Social Prescribing Worker leaving post. We are now promoting the individual service again to key referrers.

We have 35 active formal volunteers working in the service this quarter, 4 are new this quarter and 12 of these volunteers are working with someone on a long term basis.

Service User Statistics						
Male	Female					
18	52					
British						
70						
Age 50-59	60-69	70-79	80-89	90-99	100+	NK
7	3	20	25	13	0	2
Address						
Penistone	Silkstone	Silkstone Common	Millhouse Green	Oxspring	Ingbirchworth	Crane Moor
28	8	2	4	2	3	1
Hood Green	Wortley	Crow Edge	Thurgoland	Thurlstone	Hoylandswaine	Dunford Bridge
3	1	1	4	4	5	1
Cubley	Cawthorne					
2	1					

There are two Case Studies accompanying this report to give further detail about the work we are doing with individuals and groups in this area.

The Community Car Service is operational and we have six drivers. There have been 67 journeys in this period. This is 8 more than last quarter. We are on course to meet our target for Year 2 of the contract but we need to continue to promote this service and also attract more drivers.

A total of 303 hours of time have been donated by volunteers in this quarter on this Penistone Social Inclusion Service.

Individual Outcomes

We have the opportunity to measure how the service improves the wellbeing of isolated older people and alleviates loneliness each quarter. We used the UCLA Loneliness Scale to measure loneliness responses and the Shortened Warwick Edinburgh Mental Wellbeing Scale (SWEMWBS) to measure wellbeing. These are widely used and accredited tools and both require service users to look at a set of statements and see which describes their current position. Service Users are asked to set a base measurement before the service is delivered and then again after 3 months or on ending the service if this happens sooner.

Outcomes Monitoring						
Statement	Points	1	2	3	4	5
SWEMWBS						
Which best describes your experience of the last two weeks?		None of the Time	Rarely	Some of the Time	Often	All of the Time
1: I've been feeling optimistic about the future						
2: I've been feeling useful.						
3: I've been feeling relaxed						
4: I've been dealing with problems well.						
5: I've been thinking clearly						
6: I've been feeling close to other people						
7: I've been able to make up my own mind about things						
Statement	Points	1	2	3		
UCLA 3 point scale						
		Hardly Ever	Some of the time	Often		
1. How often do you feel like you lack companionship?						
2. How often do you feel left out?						
3. How often do you feel isolated from others?						

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The SWEMWBS Scale has a highest potential score of 35. This would mean that the person is always optimistic, feels useful etc. We found that the baseline mean average score across service users measured over the quarter was 19.2 while the 3 month reviews showed an average score of 23.8. This indicates that the service is working well across the group to increase wellbeing.

The UCLA Loneliness Scale has a highest potential score of 9 and a lowest potential score of 3. 9 would indicate that the person often lacks companionship, feels isolated and left out. 3 would indicate that they rarely feel any of these. The mean average score for service users at baseline over the quarter was 7.8. This indicates that there are fairly high levels of loneliness among the group. The review average scores for the same people after 3 months of service was 5.3 showing that the service is working to alleviate loneliness.

These scores are used with individuals to help them plot their personal journey and to identify the areas that they still need to work on. Looking at these as averages across all service users gives strong indicators that the service is alleviating loneliness and improving wellbeing of the older people we are supporting. In this quarter 83% of those reviewed had increased their wellbeing and 100% reduced their loneliness measures.

Compliments and Complaints

In this period, we have received no complaints about the service.

Feedback comments were passed on by service users:

"I can't believe how helpful everyone has been. It's really brought home that I don't have to be on my own if I don't want to be"

"I have hope now when I didn't have any hope before. I don't feel I am so by myself now and you have been my lifeline".

"I couldn't have done this without you. My only worry now is that I have that many places to go I can't fit it all in"

Future Events

- Age UK Barnsley is providing training on identifying and tackling Cold Homes alongside the National Energy Action Organisation. We will be offering this to our Social Inclusion Workers and volunteers in Penistone who work into people's homes. This will help us identify older people who are at risk over the winter months.
- Karen is working with Tiny Tunes to arrange for older people to attend a music group alongside pre-school children. We are waiting for a date for this. We also have a new befriender who has a baby and is happy to take baby with her on visits to older people. We know there are massive benefits from intergenerational projects like these.

- Two local people were involved in Age Friendly consultation activities developing information on housing in the Local Authority social care magazine.
- Sunday 29th July is the date for the Garden Party at Springvale Community Garden that we are working on alongside Bumping Spaces.
- We are now preparing to start a new group called Feeling Well which will offer light exercise, a healthy meal and visiting speakers over a number of weeks. This is something we have piloted in other areas and is quite popular. We will also be starting a new pub lunch group and Walking Group in the near future.
- Tankersley has been identified as a community that has high levels of social isolation and few community resources and we will be addressing this in coming months.
- Tuesday 17th July is the date for a trip to Cleethorpes with Thurgoland Lunch Club.
- We will be working alongside the Area Council Team to circulate a directory of all local activities and groups for older people in the Penistone area as part of the distribution of the Area Council Magazine. This is part of the Age Friendly approach to reach people who may otherwise find it difficult to access online information.

Year 2 Milestones, Outcomes and Interventions: Performance Targets

Milestones

Milestones and targets	Date and comments
Quarterly Meetings with Area Manager	April, July, October and November Due Date for Report 13 th April Meeting 27 th April Due Date for report 4 th July Meeting 27 th July
Scheduled Meeting with Elected Members	TBC
8 x Sloppy Slipper Events To be delivered	Quarter 1 – 2 Events delivered. Quarter 2 – 6 Events delivered
3x Further Events to be delivered inc. Winter Warmth, Summer Barbecue	
Minimum of 3 new groups/activities set up by June 30 th and 3 further new groups/ activities by December. Total 6	Weavers Court- Tea and Chat Group set up January 18.U3A Drop-in . Tiny Tunes and Feeling Well starting soon.
2 case studies per quarter produced.	Attached to report

Activity Intervention Target (New 2018 targets in italics)

	Q4 Target	Q4 Actual	Q1 Target	Q1 Actual	Q2 Target	Q2 Actual	Q3 Target	Q3 Actual	Year Target	Year Actual
No of Eyes on the Ground Activities		2		6					8	
Interventions Delivered	<i>125</i>	185	<i>125</i>	300	<i>125</i>		<i>125</i>		<i>500</i>	
No. of older people attending new groups/activities as result of programme		51		25					100	
No. of older people accessing		115		228**					200	

services/local facilities as a result of the programme.										
No. of Love Where you live events		4		8*						
No. of Love where you live volunteers		22		12						

**Sloppy Slipper Events, consultation and fashion show*

*** inc. Sloppy Slipper*

Outcome Indicators

Outcomes: Being Healthy and Safe

Staying Connected and Reducing Isolation

Enjoy and Achieve

Making a positive contribution/promoting independence

Having Choice and Control over your life and activities

	Q4 Target	Q4 Actual	Q1 Target	Q1 Actual	Q2 Target	Q2 Actual	Q3 Target	Q3 Actual	Year Target	Year Actual
% showing improvement in wellbeing/ reduction in loneliness		100%		100%					80% To show improvement	
% showing substantial improvement. Increased feelings of health and wellbeing among older, vulnerable people. Use of shortened wellbeing scale focused on feelings of mental and emotional wellbeing. SWEMWBS		100%		83%					80% To show improvement	
Feedback (compliments and complaints) from family members, professionals and other individuals who refer to the Project.		2		3						
Increased number of journeys made as a result of the Good Neighbour Service,	50	59	50	67	50		50		200	

Community Car, Transport Companion										
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Social Value Objectives

	Q4 Target	Q4 Actual	Q1 Targ et	Q1 Actual	Q2 Target	Q2 Actual	Q3 Target	Q3 Actual	Year Target	Year Actual
No of jobs created and recruited to									2	2
No of local volunteers deployed as a result of this project		38		35						
% of contract price spent locally		98%		98%					95%	
No of new groups created		1		1					6	
No of existing groups supported		3		3						
No of new volunteers		3		3						
No of new volunteer hours		8		73						
Total no of volunteer hours (new and existing volunteers?)		215		303						
No of new volunteers attending 3 or more events.		2		3						
No of volunteer opportunities created		7		8*						

***As Love where you live**

Title: Social Inclusion Project – Weavers Court**Date: 29.06.18****Ward Area: Penistone East and West****Summary:**

A series of 'Sloppy Slipper' events has been run across the district between March and June 2018. Eight village locations were chosen and events were held in community halls. Funding was secured from the Ward Alliance fund to purchase slippers suitable for older people so that they could replace old and worn slippers that were likely to cause falls. Slippers were given out to older people free of charge. An additional aim of the events was to identify 'hard to reach' older people from the villages surrounding Penistone and to encourage anyone who had not previously engaged with the project.

Partner agencies were also involved in the events to provide a drop-in information service.

Key Learning Points

- To raise awareness of the risk of falls in the home, many of which are caused by wearing badly fitting or worn out slippers.
- To identify any hard to reach older people who had not previously engaged with the project.
- To promote the Penistone Social Inclusion Project in the villages surrounding Penistone.
- To identify locations, new contacts and new ideas for future working in the villages.

Background

- In the first year many of the activities of the Social Inclusion project had taken place in or close to Penistone town centre and it was decided that the focus should move out to the surrounding villages.
- A 'Sloppy Slipper' exchange scheme was identified as a good method of engaging with older people who had not previously engaged with the project.
- Eight locations were selected: Millhouse Green, Crow Edge, Hoylandswaine, Thurgoland, Tankersley, Silkstone Common, Cawthorne and Penistone.
- Partners organisations were invited to support the event by providing advice and information relevant to older people: SY Fire Service (smoke alarms, carbon monoxide detectors etc), Wiltshire Farm Foods, Live Well Barnsley, Barnsley Digital Champions, Assistive Living Technology Champion, NHS healthchecks

Who was Involved:**Staff – Yes**

Existing Volunteers - Yes
New Volunteers - Yes
Hours Given - 45

Any unplanned outcomes (Good or Bad)

- The first event at Millhouse Green on 14th March was not well attended, only 4 people, but this could be due to the fact that we had only a couple of weeks to promote it following confirmation that we had secured the funding from the Ward Alliance. Also, the weather was cold and windy on the day.
- On a positive note, we have received excellent support from volunteers who have taken charge of preparing refreshments and 2 of these volunteers are service users. Involvement in these events has helped them to expand their social activities and gain confidence in their abilities by contributing to the local community.
- We have made new contacts in Tankersley which is an area where there are few community resources and we now have an opportunity to build on this by planning further activities that will benefit the older people in this community.
- There are still plenty of slippers left (final stock count to be carried out). We will attend existing group events and meetings to distribute these to eligible older people.

Outcomes of Project

- 160 pairs of slippers have been distributed to older people at risk of falling due to wearing badly fitting or worn out slippers.
- 124 copies of the Age UK 'Staying Safe' booklet have been distributed raising awareness of personal safety and how to reduce risk of falling
- New contacts have been made in the outlying villages to enable future activity to take place.
- Volunteer involvement has been increased
- 2 service users have volunteered contributing to improved confidence and social activity.
- 6 partner organisations have been involved in providing advice and information relevant to older people.

What could have been done better

There were a number of people who said they did not know about the event, regardless of the promotion carried out in advance through leaflets in shops, community buildings, word of mouth and social media. We need to look at more effective ways of promotion being mindful of the limitations on available time from the 2 social inclusion workers.

Next Steps

- Attend existing group events and meetings to distribute remaining

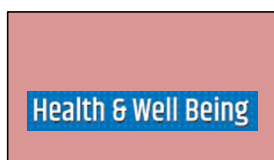
slippers.

- Plan new events and activities in areas such as Tankersley where there is an identified need.

Public Health Outcomes this project helps to achieve

Improving the wider determinants of health	
Objective 1: improvements against wider factors which affect health and wellbeing and health inequalities.	
1.18	Social isolation
Health Improvement	
Objective 2: people are helped to live healthy lifestyles, make healthy choices and reduce health inequalities	
2.13	Proportion of physically active and inactive adults
4.13	Health related quality of life for older people

Bumping Spaces



	RAG
Satisfactory quarterly monitoring report and contract management meeting.	●
Milestones achieved	●
Outcome indicator targets met	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

This project finished at the end of the quarter 4 in the financial year 2017/18.

The project has been consistent in meeting the outcomes set at the outset and has demonstrated the value of peer support to enable engagement of harder to reach, vulnerable adults in the Penistone area. The success of this project has been recognised at a recent national event held within the region for it's pioneering approach to Peer mentoring. The Area Council was presented with information on the legacy this project leaves at it's meeting on 7th June 2018. A final project summary is included below to show the legacy this leaves.

Project summary

Update	Progress, achievements, issues
1 <u>Introduction</u>	<p>This report details the final quarter of activity as part of our Area Council Funding, and it seems to have flown by! So much has happened, the group has grown, and its membership become even more diverse. Our age range is now between 18 months and 99!</p> <p>There is also a wide variety of skills and talents within the group that are always put to good use.</p> <p>As a group we are pleased with our progress and are looking forward to a happy future together in our community.</p>

2	Project achievements	<p>Our group has grown not only in numbers but also in diversity (see below concerning diversity).</p> <p>We have created a group that now runs 3 days a week, and at times can be peer led.</p> <p>There has been an astounding 2778 hours of peer support given to people in the group in session times over the time of the funding.</p> <p>Support also not only takes place within the times the sessions run but also outside, in person, through facebook and on the telephone. Thus creating a support network that is often available 24/7.</p> <p>We have stayed locally routed, and whenever possible try to buy local.</p> <p>We have been involved in "community action", making things happen in our community. For example we organised the 'Community Christmas Lunch' and "New Years Fuddle" as well as being involved in the TDY celebrations and preparations again.</p> <p>We have made some strong partnerships with local organisations and businesses. Many more people know who we are.</p> <p>We have started to form as our own community group so that we can continue what we do (theres more about this in the next section).</p> <p>We are proud that people feel they can talk about anything in our groups.</p> <p>We are also proud that our members say that they feel valued and not judged.</p> <p>Finally we have become part of the community at Pendon House sheltered housing and feel our presense is valued.</p> <p>We have showcased our work at a national event. We have plans for the future and know how we can keep running even in todays tough financial world.</p> <p>Numerous photographs and quotes that detail what the group means to people are available.</p>
3	Legacy plan	<p>The new organisation will be set up in the next month. There has been delays as there are now two options for the future. Both are led by local people, but one would be a community business model (CIC), and the other a community group. We may set up both eventually, but there will be just one in the first instance. We are taking time so that we have the right people on board, and there has been changing circumstances in some peoples lives. Having being prudent with the budget the project is continuing to run until August 2018.</p> <p>As soon as the new structure is formed we will apply for the National Lotteries Awards for All Funding and other funding.</p> <p>Due to the hard work all the group has put in both Tuesdays and Saturdays are now on the verge of being able to be peer led.</p> <p>The facilitator of the group is also able to volunteer her time for the "Community Lunch" on a short term basis. Any new funding will allow the group to grow their activity in the community and reintroduce paid support to the "Community Lunch" if needed.</p> <p>Another well respected group and community member Mandy Lowe Ffello will also be joining the "Penistone Bumping Spaces" team on a paid basis at times when funding allows.</p> <p>The income from the "Community Lunch" and "Jane's Breakfast Club" also now covers all day to day expenses of the group, and any monies needed for craft activities etc.</p>
4	A space to call our own?	<p>Our group has come a long way in the last two years; and we have big dreams for the future!</p> <p>One day we would like a space of our own. To this end we have met with Library Services as they are at present doing a library review and also are involved in the "Penistone Community Alehouse Project" (see below for more information about this).</p>

5	More than “just a community group”	<p>Often people on the surface can view the work of “Penistone Bumping Spaces” as “just meeting up” or “people just having a cuppa”; but the work of such groups goes much deeper than this.</p> <p>Just one week of activity at ‘Penistone Bumping Spaces shows an analysis of the health conditions/disabilities/life experiences that people have presented with; and these conditions are only what people have disclosed.</p> <p>This kind of analysis starts to delve into the heart of peer support. As throughout the lifetime of this project the group have shared things about their conditions and life experiences and offered support to each other.</p> <p>It also provides a picture of how inclusive the group is. Many groups may only cater for one sector of the population; but the ethos of the group has always being to include everyone.</p> <p>The analysis bursts some of the myths that people believe about an area such as Penistone as well. As many people believe that such conditions are not prevalent in our community. There is a power in both the peer support and inclusion that has been central to making this project work. The attachment details some research that has been completed concerning “Denaby Bumping Space” and it further reinforces the above. As does the blog about “Denaby Bumping Spaces” that can be found here: https://welldoncaster.wordpress.com/2017/05/10/the-bumping-space-so-much-more-than-a-cuppa/</p>
6	Sessions that can now be peer led	<p>Throughout the project, and especially in this quarter members of the group have started to step up and begin to take on leading roles in the group.</p> <p>Tuesdays “Cuppa Happy Group” and Saturdays “Jane’s Breakfast Club” can now run with a small amount of paid support.</p> <p>This support is mainly around the finances, as people have tried to take this on and not being able to. We will continue to work on finding a peer who will be able to support this.</p> <p>Thursday’s “Community Lunch” still needs paid/ experienced support due to the numbers of people and the complexity of the group.</p> <p>The experience of the larger organisation is that some element of paid/experienced support is needed on a long term basis. Especially for financial and problem solving purposes. Paid and experienced support is also usually needed when new groups are being set up or they need to take a new direction.</p>
7	Mindfulness	<p>Course This quarter we have partnered with WEA and held a Mindfulness Course at Cafe Creme on a Monday evening.</p> <p>The course went really well and brought new members of the community into the group.</p> <p>The people in the group who completed the course have commented that they are using the skills they have learnt on an ongoing basis.</p>

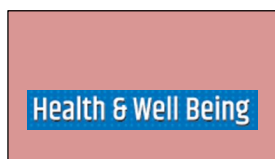
8	Presentation of work at a national event	<p>The People Focused Group who host “Penistone Bumping Spaces” are a well established, nationally recognised peer support organisation.</p> <p>This year they celebrated their 10th anniversary by hosting an event in Doncaster called “The People Focused Group... Our Stories”.</p> <p>The facilitator of Penistone Bumping Spaces Karen Senior organised this event, and it was attended by 100 people.</p> <p>The work of Penistone Bumping Spaces was showcased here. Two people told their personal stories of what the group meant to them, and 8 people from the group attended the event.</p> <p>Wendy Lowder (Executive Director - Communities - BMBC) attended the event, and was so inspired that she is currently pulling together a group of people who can look at running a similar event in Barnsley.</p>
9	Tour de Yorkshire 2018	<p>Once again we have been involved in Penistone’s community effort for the Tour de Yorkshire 2018. The group have woven bike wheels with ribbon that have been displayed at Penistone Railway Station. This project was completed in partnership with a student from Huddersfield University who was based with Penistone Line Partnership, Rosie Pearsall a local artist and Penistone Line Partnership.</p> <p>We are also decorating Pendon House, are going to watch the race together in town and are having a party at Pendon House after.</p>
10	“Snowy Days”	<p>The strength of the peer support and mixed diversity of the group really showed through in the adverse weather that Penistone has experienced this year.</p> <p>Case Study detailed what happened on one of the “Snow Days” when the group operated.</p> <p>People also supported each other in more ways than this and for a prolonged time. Shopping and cooking for those that couldn’t get out over a span of a few days.</p> <p>It really showed that we have created a community of people that are connected by and beyond the group, who are willing to support each other.</p> <p>The fact that many of the group facilitator and members are locally rooted was a great advantage at these times.</p>
11	Growth of community cooking ethos	<p>The “Community Cooking” ethos is a large part of “Community Lunch” and “Jane’s Breakfast Club”.</p> <p>People throughout this year have really taken this idea on board. People have gradually began to ask if they can cook and also join in with the cooking when they are part of the group sessions.</p> <p>The “Community Cooking Ethos” is not about people having to cook, its about people wanting to help in anyway that they can with the preparation, serving and clearing up after.</p> <p>At the last “Community Lunch” before this report was written on observation 7 people had contributed in some way to making the meal.</p>

12	Work with people outside the group	<p>Work with people outside of session times has continued. People have been supported with Housing and benefit issues, visiting the job centre and one person continues to be supported to clear their house as they hoard.</p> <p>This support also continues to be increasingly provided not by the facilitator of the group but by peers.</p>
13	Summer garden party	<p>July 2018 will see a garden party take place that will be a joint event with Bumping Spaces, Age UK and Tesco's. The event has been funded partially by the Roundtable and will be held at Springvale Gardens.</p>
14	Links with other services and organisations	<p>As a group we love our community and pride ourselves on having good relationships with a number of organisations and businesses in our community.</p> <p>Paul Schofield continues to support our group by providing good quality meat at cost prices. This makes our "Community Lunch" and "Breakfast Club" able to work on minimum donations that everyone can afford, meaning that we don't exclude anyone.</p> <p>Claire Jakins from Sewcial Sewing has been a member of the group for sometime. She is at present designing aprons with us and hopes to do some "Repair Cafe" sessions for us in the near future.</p> <p>We are working closely with the Penistone Community Alehouse Project. At first look this may seem an unlikely partnership, but if you follow link to the "More than just a pub" work that the Plunkett Foundation is spearheading it will give a better understanding (www.plunkett.co.uk/more-than-a-pub). The main "community aims" for the Penistone Community Alehouse that will benefit "Penistone Bumping Spaces are: provision of a free meeting space for activities, provide members with a safe welcoming place to go on an evening, as any profits are distributed to community organisations "Penistone Bumping Spaces" may also benefit from funding. Members of the group recently attended a roadtrip with other people who are interested in making a community pub a reality and had an amazing time.</p> <p>Penistone Roundtable - We continue to have a good relationship with Penistone Roundtable and Ladies Circle. The planning for the Garden Party is being done in conjunction with them, and there will be funding left for Christmas activities.</p> <p>Tesco's - Our partnership with Tesco's remains strong. Many Lowe Ffello the Community Champion supports the group with her time and we continue to collect the "waste food" for use. Also please see below.</p> <p>Valleys Transport (Denby Dale) - We have made contact with Valleys Transport so that we can start to use their mini buses. We have also worked with Age UK, Twiggs, DIAL, WEA, Penistone Line Partnership, Cafe Creme and Cafe Generation. The information about these partnerships is included in other parts of this report.</p>

This project helps meet the following public health outcomes:

Improving the wider determinants of health	
Objective 1: improvements against wider factors which affect health and wellbeing and health inequalities	
1.18	Social isolation
1.19	Older people perception of community safety
1.08	Employment for those with long term health conditions including adults with learning disabilities
Health improvement	
Objective 2: people are helped to live healthy lifestyles, make healthy choices and reduce health inequalities	
2.23	Self-reported well being
2.13	Proportion of physically active and inactive adults
2.11	Diet

Sporting Penistone



	RAG
Satisfactory quarterly monitoring report and contract management meeting.	●
Milestones achieved	●
Outcome indicator targets met	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

The project has satisfactorily met targets for the this quarter is working on a forward plan for longer term development. A summary of progress is included in the report below.

Sporting Penistone

Milestones, Outcomes & Interventions: Performance Targets

Sporting Penistone

Q1 2018

Project update

Project	Progress, achievements, issues
Volunteer Administrator role	<p>The focus this quarter has been on the gym policy and membership in line with GDPR and updated insurance requirements. This has involved consulting and communicating with volunteers around the changes to procedures.</p> <p>There has also been ongoing building issues which has inevitably meant some time has been spent on this area. Also as part of the refurbishment plans time has been spent on organising and liaising with surveyors.</p> <p>There has also been a focus on the distribution of tasks across existing staff and volunteers to ensure time is used productively and particularly volunteers are given opportunities to contribute in line with their needs.</p> <p>We have been actively trying to engage new volunteers. We have had 7 new volunteers join us this quarter.</p>

Milestones

Milestones and targets	Progress, achievements, issues
Equipment purchased	N/A
Volunteer Administrator recruited	See previous page
Systems in place to improve volunteering	<p>We are operating an improved procedure for volunteer recruitment and induction with better methods of recording information. We are monitoring this to ensure we are working effectively.</p> <p>We ran a First Aid course in June with 6 of our volunteers attending.</p>

Activity Intervention Targets

	Quarter 4		Quarter 1		Quarter 2		Quarter 3		Quarter 4		Quarter 1		Quarter 2		Quarter 3		Total Project target
Activity/Intervention	T	A	T	A	T	A	T	A	T	A	T	A	T	A	T	A	
Number of people attending training sessions					5	8	5	0	5	9	5	6	5		5		30
Number of volunteers, accounting for losses. Initial 40			45	42		48	50	54		62	55	57			60		60
Number of LWYL events			1	0				1		0	1	0					2
Number of new volunteers			5	7	5	10	5	5	5	11	5	7	5		5		35
Number of new community groups, activities or classes supported					2	2		0	2	2		0	2				6
Number of volunteer hours Initial: ave 57/wk, 723/qtr (13 weeks)	723		749	758	775	803	814	676	840	909	879	645*	905		944		6629
Number of volunteer			1	0	1	1	1	1	1	2	1	0	1		1		7

opportunities created																	
Number of fte jobs created	0.5	0		0.5			0.2	0		0.4		0			0.3		1
No. of adult volunteers engaged (new)			4	4	5	7	4	3	5	7	4	7	5		4		
No. of young people engaged in volunteering			1	3		3	1	2		1	1	0			1		
No. of new activities which involve young people under the age of 18*					1	1		0		1		0	1				
No. people achieving a qualification							5	0**		0**	5	2** *			5		

*numbers lower than expected – recording system to be re-communicated.

**volunteers identified and courses being sourced for gym instructor qualifications to commence early in 2018

***further training being identified for more gym instructor qualifications

Case Study 1/ good news story

Please take this opportunity to tell us about what difference the funding has made, the impact or any good news/ outcome that we can share.

Summary

A volunteer who has supported the skating sessions has applied to become a Trustee. She has skills she is able to offer which we have identified through asking her views and opinions. She has decided to take a step forward inputting her views at a more strategic level.

Donna said “I get great satisfaction see the kids enjoying the activities and it is great to see other people in the community using the centre. Volunteering a few hours each week feels like I am giving my contribution to the community. I have a large family and so the centre is so affordable for us all to use.”

Key Learning Points

To encourage volunteers’ suggestions and contributions.

To see opportunities for volunteers to develop their skills and experience.

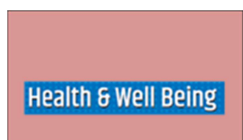
To develop the skills needed from existing volunteers rather than always trying to recruit these from external sources.

Any relevant background
Who was Involved: Staff: 1 Existing Volunteers: 3 New Volunteers: 0 Hours Given: 12
Any unplanned outcomes (Good or Bad) Identified specific skills (fundraising) we haven't had on the Board of Trustees.
Next Steps

Case Study 2/ good news story

Summary We had a young person who wanted to volunteer to support his Duke of Edinburgh award scheme. He has been volunteering for a few hours each weekend. He has been supported by a member of staff at the centre who has supervised him. He has been able to get involved in a number of different volunteering activities.
Key Learning Points To encourage young people to volunteer to support their development and skills. To put in place appropriate support and liaise with parent/carers.
Any relevant background
Who was Involved: Staff: 2 Existing Volunteers: 3 New Volunteers: 1 Hours Given: 36

Penistone FM My Town My Community



	RAG
Satisfactory quarterly monitoring report and contract management meeting.	●
Milestones achieved	●
Outcome indicator targets met	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

This project aims to deliver training in radio for people over 55 years in the local community, providing an opportunity to learn new skills and support community networks. Satisfactory progress is being made against targets for this quarter. A summary of the progress is included below.

Project outcomes summary

Project Outcome	Intervention/ activities that will contribute to achieving project outcome	Target	Progress
Outcome 1 <u>Training</u> Deliver training to 10 people	• Training programme	• September 2018	15 trained / training for NCFE.
Outcome 2 <u>Volunteering</u> Provide volunteering experience opportunities for people	• Number of volunteering experience taster sessions working with local volunteer groups in the area	• September 2018	Volunteering experiences taken place with ongoing talking to the groups.
Outcome 3 <u>Work Experience</u> Recognised work experience opportunities in Penistone FM Community Radio	• Completion of the initial volunteer programme and delivery of approved work experience through volunteer presenting or other	• September 2018	This is progressing well with 6 people who are now trained and on air doing programmes.

Currently we have delivered training to 21 individuals since the start of the project train in our NCFE programme.

We have 6 people currently actively taking part in the My Town My Community project.

During this quarter we had Tour de Yorkshire; during the event this year, we held an outside broadcast which was a perfect opportunity for our new volunteers from MTMC to get involved and experience reporting live at an event.

We have trainees working on their NCFE qualification at the moment and we have had a couple more expressions of interest to get involved with the project, which have been followed up and invited in for further discussion as to what they would like to get involved with and how we can help them.

We have also been continuing with the project to have a big drive on air, online and in local newspapers.

However, our target for new volunteers to Penistone FM for the whole year may have been a bit ambitious, as we can only provide training to so many people at the same time without it losing its quality as a few of our trainees crossed over quarters finishing their NCFE. I feel we didn't estimate just how much longer it might take to train older members of the community who aren't as familiar with modern technology.

We have had many local community groups in to promote their group to help them gain more volunteers and awareness, with many more booked in to follow in the next few months.

We are still working with Rowena from Penistone Line Partnership; we have linked her with contacts to create plans to increase volunteers. However, we have yet to hear any feedback on the use of these contacts. We have also provided Rowena with information for the train station to advertise events in Penistone.

MILESTONES

MILESTONE	TARGET DATE	PROGRESS/ ACHIEVED
Project launched during September 2017	October 2017	Achieved
To achieve 10 NCFE Level 1 Radio unit passes for the participants and develop their communication skills	September 2018	Achieved
Introduce a new system to provide community information to Penistone Railway station and increase participation in volunteering there by 25%	September 2018	Meeting held. Plans discussed with promotion for new volunteers in progress with the volunteer group and information.
To train up to 8 new presenters or interviewers within the scope of the project to add value to the local area	September 2018	Progress – achieved 6/8
Equipment purchased	October 2017	Achieved

1. QUARTERLY PROJECT TARGETS

	Quarter 2 July-Sept		Quarter 3 Oct-Dec		Quarter 4 Jan-March 2018		Quarter 1 Apr-June		Quarter 2 July-Sept		Total Project target
Activity/Intervention	T	A	T	A	T	A	T	A	T	A	
New jobs created – P/T (from 1 st September)	2 (0.8 FTE)	2									2
% of spend local to area	N/A	N/A	90 %	90 %	90 %	90 %	90 %	90 %			90%
No of new volunteers (as a direct result of this project with Pen FM)	N/A	N/A	5	5	5	1	5	7	3		18
No of volunteer opportunities created as a direct result of this project	N/A	N/A	10	20	10	15	5	10			25
No of people attending training sessions achieving a qualification with NCFE	N/A	N/A	3	4	3	4	4	13			10
No of community groups supported to increase volunteering (promotion of work/activities/interviews/radio air time)	N/A	N/A	4	4	6	5	8	10	6		24
Case studies highlighting the project	N/A	N/A	2	2	2	1	2	3	2		8
Content for Facebook posts for Penistone Area Team pages	N/A	N/A									As available
Provide info for Penistone Line Partnership notice board as required and increase by 3 volunteers	N/A	N/A	0	0	1	0	2	3			3

Case studies



This is Wendy who is currently training with us; this is her working on an activity to contribute to her NCFE qualification

This is Tom from who is from Steel Valley Project came in for an interview to promote the charity and the bike ride which is taking place in July.





L: Steve training Phil for doing live interviews so he is more confident on air.

R: Phil interviewing live the Penistone Macmillan team about fund raising.



Cera spoke to John Scruby from South Yorkshire Road Safety Partnership to talk about road safety and summer drink drive awareness.

Barry Tylee, from Friends of Wortley Hall Gardens is one of a few groups we have had in this month to promote and gain more volunteers.



Case Study 1

Wendy recently started volunteering at Penistone FM.

Wendy is 70 years old and is retired. She likes gardening and spending time with her husband, however Wendy never had a family of her own and now she has retired from nursing wanted to find a channel for her energy.

Wendy joined the station after seeing an advert in the Darton Arrow and she said she has always dreamt of being on radio.

She is currently working on her NCFE and loves every minute; she describes it as a life changing thing for her as she gets to interact within her local community. Wendy hopes to train up to be a presenter and interviewer.

Case study 2

Phillip joined the project earlier in the year; in beginning Phillip was nervous being on air despite his previous stage work. However after overcoming the fears of the technology he was very confident and has become an excellent broadcaster.

Phillip has been running his own show for a while now and recently got involved with the Tour de Yorkshire outside broadcast which he thoroughly enjoyed. Phillip said "It was a course, which for me, opened up several of the wider aspects of radio broadcasting. The course created a good background to the technicalities, jargon and operations of radio."

Case study 3

Stephen originally joined PFM back in September to take part in the MTMC project. However, he was offered a full-time job after retirement which meant he couldn't take up the offer to train to become a presenter alongside his good friend Chris. He took a knock to his confidence about getting to grips with radio presenting and his NCFE and felt he wouldn't be able to manage it, especially when Chris told him what difficulties he'd experienced himself.

However, once he saw Chris becoming increasingly relaxed and confident on air and being excited by the challenges he had taken on, Stephen became interested again. When Steve Dobson had an informal chat with him about being a co-host to begin with so he could train at a more leisurely pace, Stephen began sitting in with Chris on his show and is now training up to become a member of Penistone FM.

Cycle Penistone



	RAG
Satisfactory quarterly monitoring report and contract management meeting.	●
Milestones achieved	●
Outcome indicator targets met	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

Cycle Penistone has received Working Together Funding for a period of 12 months which ended in May 2018. Satisfactory progress against targets has been made and funding has been able to support Area Council priorities whilst making an excellent contribution to the development of this Community Interest Company. The project has also been able to pick up on the legacy from the Tour De Yorkshire coming to Penistone.

Milestones, Outcomes & Interventions: Performance Targets

Project Update	Progress, achievements, issues
	<p>2 Part-Time Staff Posts created to deliver the milestones and more of this project. The input of having these posts has been a tremendous boost and it has enabled Cycle Penistone CIC to achieved the following and more;</p> <p>A page on our website is currently being put in place with details and links to local accommodation providers and to the Visit Penistone website. The website is updated regularly.</p> <p>Social media continues to increase our face book page followers now stands at over 1300. eBay shop sales has increased massively and we regularly ship bikes to all over the UK and sometimes abroad.</p> <p>The Sunday ride out club, is becoming ever popular with around 20 people pm turning up regularly, it's also been decided to run a ride on a Wednesday evening, so we are now open until 8pm on Wednesdays. The group are also forming a committee and having Penistone Cycle Club tops printed.</p> <p>We continue to offer regular maintenance workshops for all levels of ability and group bookings if required. New timetable of workshops, rides and information is being done.</p>

Trading figures this year show growth of an amazing 60% !
Our reliance on grant funding income has dropped from 50% in year 1 to 10% in this our 3rd year up to 31st March 2018.

We have exceeded the VAT threshold so are now VAT registered, but this enables us to offer the subsidised Cycle to Work Schemes.

Just this week we delivered an evening workshop to the local scout group of 25 young people.
We have been approached by headteacher of a school in Dinnington to deliver workshops in school.
Are happy to work in Partnership with the owners of the Stanhope Arms at Dunford Bridge.

We have 1 volunteer with us, the other went and did his CYTECH Level 2 qualification and was offered a post in a large bike shop, we have just recently taken him on a part-time basis, he travels from his home in Buxton. We have also had a volunteer doing his Duke of Edinburgh qualification with us every Saturday morning for 12 months, we have just offered him part-time hours also for this season before he leaves for Uni in September.

We're delighted the TDY is coming back through Penistone again this year, this can only see cycling and the services we offer continuing to grow, this in turn is doing what we set out to do "creating regular paid employment for local people" 9 of us, as we stand today, so were beginning to feel a bit proud of our achievements and team effort ! We also use local businesses and services as a 1st choice.

We still have visitors from far and wide using the area and returning regular, many customers from Barnsley, Sheffield and Huddersfield as well as Manchester and all corners of the UK many who are here on breaks away in the surrounding areas.

We have lots of these asking for advice and signposting to other businesses in the area from B&B's to camp sites, café's, pubs, shops and places of interest. All seem to like the fact we love where we live and have the knowledge and time to happily give them as much info as they want.

The take up of the bike re-cycling and our pick up service since launching in Feb/March has been outstanding and there's little doubt it's well received by all, the figures speak for themselves, over 500 sold since March 2017 ! and over 180 donated by mainly local people.

The other thing people love is the trade-in we can offer and of course the having a try on a bike before buying.

Overall Cycle Penistone CIC is doing really well and we are very proud as to what we have achieved in such a short time, we have a great team and lots of skills between us all, we basically love what we do !

There is no doubt with the help of this grant and the staff posts it has paid for has been a great boost and has made a big impact on growth.

We are expanding our working with BMBC and the Elsecar Park scheme so they can deliver a hire a bike scheme with a fleet of bikes we provide. To Worsbrough Mill, and doing some events at Elsecar heritage Centre.

It's been a very tough winter with the weather and our trade has been slow to pick up this spring, but all in all it's looking like it's going to be another busy year for us and Cycling in the Penistone area.

Milestones

Milestones and targets	Date and comments
Part time development and volunteer co-ordinator in post	2 Part-time posts created and in place May/June 2017
Schools involved (6)	7 Barnsley schools and 2 Stocksbridge school have used our services for cycling events they have run.
LWYL events delivered	I need to discuss this with the Community Development Worker in Penistone and put together some plans.
2 case studies per quarter produced	2 are included with this monitoring form.
Content for Facebook posts per month x 2	Screen shots of a sample of facebook posts are included with this monitoring period.
Any additional milestones reached	60% growth in year 3

Activity Intervention Targets

	Q 2		Q 3		Q4		Q 1		Total Project target
Activity/Intervention	T	A	T	A	T	A	T	A	
Percentage of project expenditure local to Barnsley	90	80	90		90	90	90		90
Number of LWYL volunteers			6		6				12
Number of LWYL events that promote health and well being (to be agreed with Penistone area team – community bike ride, park bike hire)			1	2	1		2		4
Grow participation in cycling:									
Number of new volunteers		2	2	0	2	1	4		4

Number of new community groups supported		2	2	1		3	2	4
Number of schools involved for the first time		6	3	1		2	3	6
Number of volunteer hours	150	560	150	360	150	150	150	600
Number of volunteer opportunities created (specific volunteer roles to be identified and promoted)		1			3	4	3	6
Number of fte jobs created	0.6	0.6				2		0.6
No. of adult volunteers engaged								
- Male		1	1			4	2	
- Female						2	2	
- Over 50's		1	1			3	2	8
No. of young people engaged in volunteering	2	2				2	4	6
No. of activities which involve young people under the age of 18	4	3		2		2	4	8
No. people achieving a qualification/ accreditation		1	2	2	2		2	6
No. of people taking up work placements		1	2		2			4
Increased marketing	10	40	20		20	25	30	90
- Number of posts				60		500		
- Increase in followers/ shares				540			1	
- Number of press releases / articles						6		
Number of new visitors to the area	100	300	100		100	300	100	600+
Increase in No. of bikes recycled	60	235	50		60	180	60	500+
No of signposting to businesses/ attractions etc	30	150	40		150	80	100	320+
Working with a range of services including Penistone Area Council commissioning and social prescribing service	6	6	3	2	6		3	18
No. of referrals from services, schools, agencies	12	30	4		25			41
Reduce % of inactive adults	20	50	20		20			60
No. of new people utilising outdoor space for exercise and health reasons	150	700	50		300	100	500	1000
Increase in number of cyclists on the TPT								50%

Case Study 1

Summary

The funding gave the business an opportunity to invest in extra pairs of hands for the office creating 2 part-time paid posts for local people.

Key Learning Points

Staff are vital to any business, investment in the right people for the job is crucial

Any relevant background

As a CIC we are happy and proud to be able to offer people opportunities such as this, it appears others in the industry are not as willing to.

Who was Involved:

Staff: Jill

Existing Volunteers: Jill

New Volunteers:

Hours Given: 120

Any unplanned outcomes (Good or Bad)

Limited office space may mean expanding into the upstairs office.

Next Steps

It is hoped Cycle Penistone CIC will be in a position to keep Sarah and Claire on when the support for her post via this grant comes to an end in May, it is seen as a priority as their input and extra help has been justified.

Case Study 2/ good news story

Summary

Working in partnership with the Environment & Transport Dept at BMBC and FCC Environment who run the Household Waste Recycling Sites, we developed the Re-cycling scheme and following its launch in Jan 2017 it has gone from strength to strength.

The crowning glory has been, shortlisted in all 4 awards that the staff in the Environment & Transport applied to, winning gold in the first one iese, Highly Commended in the LGC awards 2018, awaiting results for National Recycling Awards and the Awards for Excellence in recycling and waste management.

Key Learning Points

Lack of cashflow has meant limited publicity of the scheme, but somehow we were lucky and managed to get publicity from Radio and press coverage as they were all so impressed with the scheme.

Any relevant background

We are all working together as a team, this means we achieve more, work smart and most important we are all happy to be at work. Jill's moto is "we run a happy ship climb aboard if you want to join us on our journey" !

BARNSELY METROPOLITAN BOROUGH COUNCIL

**Penistone Area Council
July 19th 2018**

**Report of the
Penistone Area Council Manager**

Penistone Area Council Procurement and Financial update report

1.0 Purpose of Report

1.1 This report provides members with an update on the following commissioning and procurement activity:

- Isolated and Vulnerable Older People Service
- Working Together Fund
- Clean & Tidy Service

1.2 The report outlines the current financial position.

2.0 Recommendations

2.1 That members receive the update on the procurement activity.

2.2 That members agree to proposals for the establishment of an Isolated and Vulnerable Older People fund at a cost of £70,000.

2.3 That the Executive Director for Communities be authorised to approve the grant procedures, including award criteria, taking account of the recommendations of the working group established to assist the development of the process.

2.4 That the formal approval of grants, up to a total value of £70,000, be authorised to the Executive Director for Communities, following recommendations from the grant fund panel members.

2.5 That members note the update on Working Together Fund 2018/19 and consider the option to promote current funds.

2.6 That Members note the current demand on Ward Alliance Fund allocation for 2018/19 and agree the proposal to allocate an additional £20,000 to the fund from the Area Council budget 2018/19

2.7 That Members note the update on the Twiggs Clean and Tidy contract from within this report and agree any proposal to extend this contract for a further 12 month in light of this.

2.8 That Members note the financial update on the budget for 2018/19

3.0 Isolated and Vulnerable Older People Service

At the Penistone Area Council meeting held on the 14th April 2016 Members agreed the draft specification of requirements to procure a service to address the needs of isolated and vulnerable older people in the Penistone East and West area.

- 3.1 Age UK were selected as the preferred provider and a 12 month contract with a value of £70,000 started in January 17 for one year with the option to extend the project for a further year at the discretion of the Penistone Area Council.
- 3.2 Following consideration of a six month performance report and presentation at the Penistone Area Council meeting on the 3rd August 17, Members agreed a one year extension to run from 1st January 2018 to 31st December 2018 at a cost of £70,000 for 12 months. This is funded £17,500 from 2017/2018 budget to cover the period January – March 2018 and £52,500 from 2018/2019 Area Council budget.
- 3.3 Age UK presented details of their performance outcomes to date and advised of future service sustainability options, at a Member briefing on 17th May 2018. From this, Members concluded that whilst outcomes from the existing contract were being addressed satisfactorily, there is a need for further work beyond the lifespan of the contract to ensure a more sustained approach can be made to addressing the needs of isolated and vulnerable older people in the Penistone East and West area.
- 3.4 At the Penistone Area Council meeting on 7th June 2018, following an options appraisal to allow Area Council to consider it's approach, it was agreed that specific programmes of work (as identified in the options) should be supported and funded through PAC grant funding.
- 3.5 It is recommended that £70k is made available from 2018/9 Penistone Area Council fund allocation to set up an 'Isolated and Vulnerable Older People Fund' with devolved responsibility for the formal approval of the grants to the Executive Director for Communities, following recommendations from the grant fund Panel Members.
- 3.6 To enable the development of the fund and agree the framework and criteria it is recommended that the Penistone Area Council Manager establish a small task group which, with a report back to the Penistone Area Council at it's meeting on October 4th 2018 in relation to the progress in establishing the fund.
- 3.7 The current service to support Isolated and Vulnerable older people delivered by Age UK continues to report satisfactory outcomes which are demonstrated in the current performance report.

4.0 Penistone Area Council Working Together Fund

- 4.1 At a Penistone Area Council meeting in June 2015 Members agreed £120,000 over an 18-month period to establish a Penistone Working Together Fund. Successful applications meeting BMBC and Penistone Area Council priorities would be awarded between £5,000 and £20,000.

- 4.2 Further to this decision, at the Member Briefing meetings on the 17th and 24th November 16 the Penistone Area Council Members considered their priorities for the 17/18 financial year and following a review of the projects funded to date agreed to support the continuation of the Penistone Working Together Fund. It was recommended that the remaining £32,038 of the Penistone Area Council 2016/17 commissioning budget be allocated to the Penistone Working Together fund and that £50,000 from the 2017/18 commissioning budget be allocated to continue the fund for 2017 /18. This gives a total budget of **£202,038**
- 4.3 To date the following applications have been approved:
- Penistone roundtable: £11,660
 - Penistone Scout Group: £8,050
 - Trans Pennine Trail conservation volunteers: £6,630
 - Penistone FM, young people in radio: £15,627
 - Penistone Bumping spaces: £19,836
 - Sporting Penistone: £16,230
 - Penistone Youth Activities: £8730
 - DIAL Barnsley : £4275
 - Penistone Wi-Fi Project: £5,545 (£2365 Installation, £1800 Wifi costs, £1380 LED lighting)
 - Bumping Spaces: £19,836
 - South Pennine Community Transport, CIC: £5,000
 - Penistone FM, Community radio and training project: £19,840
 - Cycle Penistone, CIC: £ 5,990
 - South Pennine Community Transport , CIC extension to Pilot: £6,538
 - DIAL Barnsley: £4,395
 - South Pennine Community Transport , CIC Community bus : £20,000
- 4.4 Total applications to date = **£178,181**
- 4.5 At the Area Council meeting on the 5th October 2017 it was recommended to transfer £10,000 from the remaining underspend to top up the Penistone East and West Ward Alliance budget.
- 4.6 At the Area Council meeting on the 8th February 2018 it was agreed that the remaining underspend of £33,856 of the Working Together Fund is carried forward to 2018/19 and that funds be promoted widely to attract applications.
- 4.7 At the Area Council meeting on 5th April, 2018 Members considered an option to use an allocation of remaining Working Together Funds to support the continuation of running the Community Transport bus pilot operated by South Pennine Bus Company for a further 12 months at a cost of £20,000. It was agreed that an application would be welcomed for consideration by the Working Together Panel which would be considered at it's meeting on May 30th 2018. In light of this, Working Together Funds have not been widely publicised.

4.8 Following panel approval to fund South Pennine Community bus Service at a cost of £20,000, Members are advised that a total of **£13,856** now remains within the current Working Together Fund.

4.9 Members are asked to consider if they wish to continue to promote the Working Together funds remaining, or add to these from Area Council budget reserves at a later date and then promote widely.

5.0 **New Clean, Green and Tidy Service**

5.1 At its meetings on the 8th December 16 and 9th February 17, the Penistone Area Council agreed to tender a new Clean, Green and Tidy contract. Under a new procurement policy BMBC (the previous provider) would not be tendering for the service.

5.2 Twiggs Ground Maintenance Ltd were successful in being appointed as the preferred provider and started their contract on the 1st November 2017.

5.3 At the Area Council meeting of December 7th 2017, Twiggs Ground Maintenance Ltd presented an outline of the service they would be delivering to meet the contract requirements. Subsequent performance reports have been received by Area Council at meetings on February 8th and April 5th 2018 showing satisfactory progress against contract outcomes.

5.4 A presentation was given by Twiggs Ground Maintenance to Penistone Area Council at it's meeting on June 7th 2018, giving a full review of work undertaken against contract so far. This was well received by members.

5.5 Members are advised that the current contract for the Clean, Green and Tidy service expires on 1st November 2018, and a decision is required as to whether the contract should be extended for a further 12 months at a cost of £98,007. There is scope within the existing Area Council budget to fund 5 months of any additional contract at a cost of £40,836.25 from the 2018/19 Area Council budget, with the remaining amount of £57,170.75 to be earmarked for the 2019/20 Area Council budget.

6.0 **Ward Alliance funding**

At the Area Council meeting on the 5th October 2017 it was recommended to transfer £10,000 from the remaining Working Together Fund underspend to top up the Penistone East and West Ward Alliance budget, providing a total budget for the Ward Alliance of £40,000 in 2017/18. This has been fully allocated up to the end of March 2018.

6.1 A Ward Alliance fund allocation of £20,000 has now been made available outside of Area Council Funds for the financial year 2018/2019.

6.2 Current demand on Ward Alliance fund allocation is increasing, although currently within budget as a result of a number of applications being turned down at the last

Ward Alliance meeting. In order to anticipate future demand, members are advised that there is scope within the current Area Council budget to allocate additional funds to support the Ward Alliance of up to £20,000.

7.0 **Finance Update**

- 7.1 At the end of the financial year 2017/18, Penistone Area Council had allocated £194,843 of its total budget of £200,000 for the 2017/ 2018 financial year with previous years budgets fully committed. The remaining budget of £5,157(including £3,362 uncommitted but identified for spend) has been carried forward to the 2018/2019 budget allocation.
- 7.2 The 2018/19 budget shows an allocation of £52,000 for the Age UK Barnsley contract (up to January 2019).
- 7.3 There is currently scope within the 2018/19 budget to allocate a fund of £70,000 referred to in 3.5 to continue to support working Isolated and Vulnerable Older people beyond the lifespan of the existing service contract.
- 7.4 Subject to performance and identified need for an extension of the Clean, Green and Tidy contract, £98,007 would be required from Area Council budget. It is recommended that £40,836 for this be allocated from within the current budget , with the additional £57,170.75 earmarked from Penistone Area Council budget allocation 2019/20.
- 7.5 Further to any decision to allocate £20,000 additional funds to the Penistone Ward Alliance, as referred to in 6.2 this would leave a working balance of **£18,958.75** This would ensure sufficient funds are available to support any future decision to allocate additional funds to the Working Together funds to meet existing or reviewed priorities later this financial year.

	Current expenditure from 2018/19 allocation	Indicative expenditure From 2018/19 allocation
Age UK contract	£52,000	
Clean Green and Tidy Extention		£40,836.25
Working together fund		
Allocation to WA funds		£20,000
Magazine distribution costs		£3362
Supporting Older people Fund		£70,000
total	£52,000	£134,198.25
Total potential spend	£186,198.25	
Total potential remaining from base budget of £205,157 *	£18,958.75	

*Ref to 7.7

7.7 Penistone Area Council full budget summary to date

Contract Name	Delivery Body	Start Date	Length of Contract	Total Cost of Contract	Commissioning Budget 2014/15	Commissioning Budget 2015/16	Commissioning Budget 2016/17	Commissioning Budget 2017/18	Commissioning Budget 2018/19
Base Expenditure					200,000	200,000 300,000	200,000 309,845	200,000 200,000	200,000 205,157
Countryside Skills Training	Growfore	01-Oct-14	1 yr	£ 100,000.00	100,000				
Countryside Skills Training Extension	Growfore	08-Sep-15	6 months	£ 54,600.00		54,600			
Clean & Green	BMBC	01-Nov-15	18 months	£ 160,000.00		35,555	124,445		
Clean & Green extension								15,974	
Working Together Fund	Various			£ 202,038.00		60,000	92,038	50,000	
Allocation to Ward Alliances/DWB 15-16	N/A	Aug-15		£ 40,000.00		40,000			
Allocation to Ward Alliances 16-17	N/A	Apr-16		£ 20,000.00			20,000		
Reducing Isolation in older people	Age UK	TBC		£ 138,346.00			70,000	17,500	52,000
Community Magazine distribution costs	Various			£ 6,724.00			3,362	3,362	
Allocation to Ward Alliances 17-18	N/A			£ 10,000.00				10,000	
Clean & Green 2017/18	Twiggs	TBA		£ 98,007.00				98,007	
Expenditure Incurred in Year					100,000	190,155	309,845	194,843	52,000
In Year Balance					100,000	9,845	-109,845	5,157	148,000
Allocation remaining from C/F						109,845	0	5,157	153,157
Earmarkings (to include C/F & unspent allocation)									
Actual spend for year									
Balance Including Any Base Expenditure Not utilised in Previous Financial Year									

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